



CITY OF  
**FOLSOM**  
ESTABLISHED BY NATURE

CITY OF FOLSOM  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
FOLSOM PUBLIC LIBRARY  
411 STAFFORD STREET, FOLSOM, CA  
April 19, 2022  
6:30 p.m.

*Members of the public wishing to participate in this meeting via teleconference may email [aklausing@folsom.ca.us](mailto:aklausing@folsom.ca.us) no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at meetings.*

1) **Call to Order**

2) **Roll Call**      **Commission Members:**      Fred Batt \_\_\_\_\_      Julie Moore \_\_\_\_\_  
Ann Marie Hutto \_\_\_\_\_      Colleen Shannon \_\_\_\_\_  
Vijay Jonnalagadda \_\_\_\_\_      Jun Zhang \_\_\_\_\_  
Dianna Laney \_\_\_\_\_

3) **Approval of Minutes**

a. March 15, 2022

4) **Business from the Floor**

5) **Reports & Presentations**

- a. Folsom High School Architecture and Engineering Class Presentations on Library Design Concepts
- b. Monthly Statistics – March 2022

6) **Teen Liaison Report**

7) **Library Director's Report**

8) **Commissioner Comments**

9) **Adjournment**

**Notice:**

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact the library at 916-461-6145. Requests must be made as early as possible and at least one-full business day before the start of the meeting.*

*Any documents produced by the city and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours and online:*

*<https://www.library.folsom.ca.us/about/library-commission>.*

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**March 15, 2022**

**1) Call to Order**

The meeting was called to order at 6:31 p.m. by Commission Chair Moore.

**2) Roll Call**

**Present:** Commissioners: Batt, Hutto, Laney, Moore, Zhang.

**Absent:** Commissioners: Jonnalagadda, Shannon.

**3) Approval of Minutes**

Commissioner Laney moved to approve the February 15, 2022 Minutes as written.

Commissioner Hutto seconded. Motion carried.

AYES: Commissioners: Batt, Hutto, Laney, Moore, Zhang.

NOES: Commissioners: None.

ABSENT: Commissioners: Jonnalagadda, Shannon.

ABSTAIN: Commissioners: None.

**4) Business from the Floor**

None.

**5) Reports & Presentations**

- a. Library Director Lori Easterwood presented information about the Palace Project App, a new statewide e-reading app. This app features mostly youth items now, but the Folsom Overdrive collection will be added to this platform soon too.

Library Director Easterwood responded to comments and questions from the Library Commission.

- b. Library Director Lori Easterwood presented the monthly statistics for February 2022. Library Director Easterwood responded to comments and questions from the Library Commission.

## 6) Teen Liaison Report

Teen Liaison Srigowri Akkipeddi reported on the following:

- Teens have had more volunteer opportunities lately including library cleaning shifts and helping at the Friends of the Folsom Library's book sale. There will also be volunteer opportunities at some of the children programming events in the spring.

The Teen Liaison responded to questions from the Library Commission.

## 7) Library Director's Report

Library Director Lori Easterwood reported on the following:

- Library programs are back!
- The Library Technician position was filled by Sangeetha Janagam, one of our current Library Assistants. We will be recruiting for a Library Assistant now.
- The Friends of the Folsom Library earned \$5,548 from the March book sale.
- Librarian Amanda Perez will be working Monday through Friday now to help assist with city wide volunteer projects.
- The Book-to-Action grant this year will feature the book *The Buy Nothing, Get Everything Plan: Discover the Joy of Spending Less, Sharing More, and Living Generously* by Liesl Clark and Rebecca Rockefeller. The purpose of this grant is for participants to read the book and put the ideas from the book into practice. Programs will include an author talk, a recycling program for kids, a mending program, a jigsaw puzzle swap, and more. The Book-to-Action finale will be held on June 18.

Library Director Easterwood responded to comments and questions from the Library Commission.

## 8) Commissioner Comments

Commissioner Zhang stated that it is great to be back in person, and he is excited for all the programs to be back.

Commissioner Laney commented that she is excited about the Book-to-Action grant, especially the finale and how she can support this program. She plans to share and post library programs to the Folsom Plan Area online groups.

Commissioner Hutto inquired about how the growth in Folsom will impact the programs, and how the library will plan for changes. She also stated that the Book-to-Action grant will be fun and a timely topic for the community.

Library Director Lori Easterwood stated that Sacramento Public Library has not started their youth programming back up, so we are currently drawing patrons from all over the region. As we see programs filling up, the library will definitely have to expand programs.

Commissioner Batt inquired about what happens to the unused money budgeted for salaries and asked if there was any update on the café space.

Library Director Lori Easterwood commented that the unused money goes into the general fund. She also informed the commission that a subcommittee formed to assess all vacant city properties; the café was included in this assessment, so the decision for the space is now up to the direction of city council.

Commissioner Moore was curious if the library will be opening back up on Sundays and wondered if the city council by-district system will affect commission appointees.

Library Director Lori Easterwood stated that the budget is still in process, but if opened another day, the library will likely open Mondays instead of Sundays. She will notify the commission on any changes once the budget has been approved and will follow up on any by-district changes once she knows.

9) **Adjournment**

Meeting adjourned at 7:11 p.m.

A handwritten signature in black ink, appearing to read 'Alicia Klausung', written over a horizontal line.

Alicia Klausung  
Secretary to the Library Commission

REPORTS & PRESENTATIONS  
Agenda Item No: 5a.  
Library Commission Meeting: 04/19/2022

DATE: April 12, 2022  
TO: Library Commission Members  
FROM: Lori Easterwood, Library Director  
SUBJECT: **FOLSOM HIGH SCHOOL ARCHITECTURE AND ENGINEERING  
CLASS PRESENTATIONS ON LIBRARY DESIGN CONCEPTS**

The Folsom High School Architecture and Engineering class completed a project designing concepts for future public infrastructure for the City of Folsom. Student teams that selected a library facility for the project will present their design concepts and ask for feedback from the Library Commission.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori Easterwood", is written over a horizontal line.

Lori Easterwood, Library Director



|   | Feb 2022 | Mar 2022        | Mar 2021 | YTD 21-22        | YTD 20-21   | % Change  |
|---|----------|-----------------|----------|------------------|-------------|-----------|
| All items checked out or renewed in Folsom                          | 36,169   | <b>42,801</b>   | 34,599   | <b>374,167</b>   | 226,681     | 65%       |
| Folsom items checked out or renewed system wide                     | 43,460   | <b>50,454</b>   | 35,608   | <b>443,008</b>   | 245,221     | 81%       |
| eBook/eAudio items checked out (Overdrive & Enki)                   | 4,631    | <b>5,044</b>    | 5,820    | <b>44,137</b>    | 57,104      | -23%      |
| Self check usage  | 52%      | <b>51%</b>      | 42%      | <b>50%</b>       | 26%         | 92%       |
| Database Sessions (Mango & NYT**) EBSCO (ended 12/2021)             | 287      | <b>190</b>      | 251      | <b>2,461</b>     | 4,841       | -49%      |
| Public Computer Sessions  | 912      | <b>1,306</b>    | 287      | <b>7,492</b>     | 1,520       | 393%      |
| Website Visits  | 10,717   | <b>13,670</b>   | 8,631    | <b>109,781</b>   | 91,248      | 20%       |
| Library visits - In Building & Take-Out Service                     | 11,238   | <b>14,878</b>   | 8,121    | <b>107,224</b>   | 55,829      | 92%       |
| New library cards issued  | 166      | <b>250</b>      | 116      | <b>1,901</b>     | 965         | 97%       |
| Number of items <b>loaned</b> to other libraries                    | 4,326    | <b>4,415</b>    | 6,200    | <b>44,936</b>    | 50,270      | -11%      |
| Number of items <b>borrowed</b> from other libraries                | 4,838    | <b>5,289</b>    | 7,410    | <b>46,534</b>    | 52,896      | -12%      |
| Items added (physical items)  | 690      | <b>795</b>      | 1,277    | <b>7,807</b>     | 9,134       | -15%      |
| eItems added - <b>Northnet Consortium</b>                           | 205      | <b>733</b>      | 475      | <b>3,512</b>     | 4,224       | -17%      |
| eItems added - <b>Folsom only</b>                                   | 59       | <b>48</b>       | 90       | <b>459</b>       | 213         | 115%      |
| Volunteer hours worked:   |          |                 |          |                  |             |           |
| <b>Shelving</b>   | 39       | <b>128</b>      | 42       | <b>466</b>       | 154         | 203%      |
| <b>Library Programs</b>   | 0        | <b>0</b>        | 0        | <b>139</b>       | 0           | N/A       |
| <b>Miscellaneous</b>  | 86       | <b>31</b>       | 83       | <b>819</b>       | 532         | 54%       |
| <b>Total</b>  | 125      | <b>159</b>      | 125      | <b>1,424</b>     | 686         | 108%      |
| Programming (# held/attendance):                                    |          |                 |          |                  |             |           |
| <b>Adult</b>  | 2/13     | <b>3/31</b>     | 2/12     | <b>22/227</b>    | 11/70       | 100%/224% |
| <b>Teen</b>   | 1/17     | <b>0</b>        | 1/5      | <b>5/84</b>      | 3/33        | 67%/155%  |
| <b>Youth</b>  | 5/46     | <b>37/2,131</b> | 10/3,951 | <b>184/7,463</b> | 87/ 50,322* | 111%/-85% |
| <b>Outreach</b>   | 0        | <b>3/65</b>     | 0        | <b>9/138</b>     | 0           | N/A       |
| <b>Tours</b>  | 3/71     | <b>1/21</b>     | 0        | <b>7/234</b>     | 0           | N/A       |
| <b>Total</b>  | 11/147   | <b>44/2,248</b> | 13/3,968 | <b>227/8,146</b> | 101/50,425  | 125%/-84% |
| <b>Total Items in Collection:</b>                                   |          | <b>95,476</b>   |          |                  |             |           |
| <b>Total Items in Digital Collection (Folsom &amp; Consortium):</b> |          | <b>99,544</b>   |          |                  |             |           |
| <b>Total Registered Borrowers:</b>                                  |          | <b>32,953</b>   |          |                  |             |           |

\*Includes online programs, \*\*No NYT March stats