

LIBRARY COMMISSION MINUTES
Regular Meeting
July 18, 2023

1) Call to Order

The meeting was called to order at 6:02 p.m. by Chair Laney.

2) Roll Call

Present: Commissioners: Allaman, Jonnalagadda, Laney, Shannon and Xu.

Absent: Commissioners: Moore and Pacheco

3) Approval of Minutes

Commissioner Shannon moved to approve the June 20, 2023 Minutes as written.
Commissioner Allaman seconded. Motion carried.

AYES: Commissioners: Allaman, Jonnalagadda, Laney, Shannon and Xu.

NOES: Commissioners: None.

ABSENT: Commissioners: Moore and Pacheco

ABSTAIN: Commissioners: None.

4) Business from the Floor

None.

5) Reports and Presentations

- a. Library Director Thomas Gruneisen reported that June is an exciting month for statistics – as the end of the fiscal year, it presents a chance to review the library's performance for the year. For FY22-23, circulation remained on-par with

that of FY21-22, with the library's closure for recarpeting impacting overall circulation. In-branch services have increased significantly when compared to the year before: program growth, library visits, and computer usage have all risen strongly.

Library Director Thomas Gruneisen shared slides that compared circulation, visits, and program attendance for libraries across Sacramento County, and showed that Folsom continues to lead the County's libraries in all three metrics.

Library Director Thomas Gruneisen responded to comments and questions from the Library Commission.

6) New Business

- a. Library Commission Recommendation regarding the maximum number of active Claims Returns allowable on a patron account.

Library Director Thomas Gruneisen explained to the Commissioners that the current policy is that Patrons are allowed to have two active instances on their Claims Returns.

After discussion, the Commission recommended the following:

Patrons should be allowed up to 6 Claims Returns over a rolling 3-year period.

- b. Commission recommendation regarding the length of time before an online account registration expires.

Library Director Thomas Gruneisen explained to the Commissioners that the current procedure is for 3 months before an online account registration expires.

After discussion, the Commission recommended the following:

30 days before an online account registration expires.

- c. Brainstorm ideas on fundraising for the library.

Library Director Thomas Gruneisen explained to the Commissioners that per the City's Attorney the Library Commission cannot fundraise for the library. As private citizens, Library Commissioners may be able to assist with fundraising by working with the Friends of the Library, who are able to do fundraising. Individual Commissioners can hold fundraisers as themselves, but not in their role as Library Commissioners.

After discussion, The Commissioners would like to invite members of the Friends of the Library to the September Commission's Meeting and brainstorm ideas on Fundraising.

Library Director Thomas Gruneisen responded to comments and questions from the Library Commission.

7) Library Director's Report

Library Director Thomas Gruneisen reported on the following:

- The library is now Fine Free. It was approved at the July 11 City Council Meeting. Loan rules were adjusted by the library, and it is Live on the City's Website. The fee schedule and policy are updated. Email blast to patrons, systematic purge blasts to patrons, systematic purge of eligible fines and distribution of press release are still pending. Library Staff are waiving fines as they come across them.
- Public Feedback Tool Now live on the Website. Patrons can leave comments or questions.
- Blood Drive was on July 11th. They had asked for at least 21 donors but ended up with 30. We will bring this back next year.
- Temperatures in Folsom necessitated opening the Library Meeting Room as a Cooling Center over the past weekend. CERT volunteers through Fire operated the Cooling Center and received assistance from Library staff.
- The carpet was finished in both the Meeting Room and Staff Area as of today.
- The Pokémon Party was held last Thursday, and it was very successful. There were around 175 kids and 125 adults.

8) Commissioner Comments

Commissioner Jonnalagadda was glad we were successful in getting the fines eliminated. The next mission should be to raise funds for the library. He thanked Library Director Thomas Gruneisen for the direction he has provided since he started.

Commissioner Xu commented that she liked the roundtable type of discussion about fundraising and the future of the library. It was an interesting and innovative way to discuss the things to make the library more meaningful to the City's people.

Commissioner Allaman commented that she seconds and agrees with both Commissioner Jonnalagadda and Commissioner Xu and had nothing to add. It is a pleasure to serve as a commissioner.

Commissioner Shannon commented and said job well done to Library Director Thomas Gruneisen on getting the Fines waived and pushing it through the finish line. It had been a long time coming. She had also mentioned that Lori used to provide the handouts, like the calendars, and if we can start providing them again.

Commissioner Chair Laney commented Great Job on the fines, and this had been one of the less fun conversations that we had with the different things happening in the library and then came out with a win. It is great to be involved with a very well-used library. This will provide for a neat discussion for future meetings.

9) Adjournment

Meeting adjourned at 7:29 p.m.

A handwritten signature in cursive script, appearing to read "Elizabeth Maximo", written over a horizontal line.

Elizabeth Maximo
Secretary to the Library Commission