



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

CITY OF FOLSOM  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
FOLSOM PUBLIC LIBRARY  
411 STAFFORD STREET, FOLSOM, CA  
August 20, 2024  
6:00 p.m.

1) Call to Order

2) Roll Call      **Commission Members:**      Kathryn Allaman\_\_\_\_      Dreama Pacheco\_\_\_\_  
   Vijay Jonnalagadda\_\_\_\_      Colleen Shannon\_\_\_\_  
   Dianna Laney\_\_\_\_      Jessica Xu\_\_\_\_  
   Julie Moore \_\_\_\_\_

3) Reports & Presentations (i)

a. Summer Reading Report

4) Approval of Minutes

a. June 18, 2024

5) Business from the Floor

6) Reports & Presentations (ii)

a. Monthly Statistics

- i. June 2024
- ii. July 2024

7) **Library Director's Report**

8) **Commission Requests for Future Agenda Items**

9) **Commissioner Comments**

10) **Adjournment**

**Notice:**

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact the library at 916-461-6145. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Any documents produced by the city and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours and online: <https://www.library.folsom.ca.us/about/library-commission>.*

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**June 18, 2024**

**1) Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Laney.

**2) Roll Call**

**Present:** Commissioners: Allaman, Jonnalagadda, Laney, Moore, Pacheco, and Shannon

**Absent:** Commissioners: Xu

**3) Approval of Minutes**

Commissioner Allaman moved to approve the May 21, 2024 Minutes as written. Commissioner Pacheco seconded. Motion carried.

AYES: Commissioners: Allaman, Laney, Jonnalagadda, Moore, Pacheco, and Shannon

NOES: Commissioners: None

ABSENT: Commissioners: Xu

ABSTAIN: Commissioners: None

**4) Business from the Floor**

**5) Reports and Presentations**

- a. Library Director Thomas Gruneisen reported on the Monthly Statistics. He reported that the discrepancies between May 2023 and May 2024 were due largely to the Library's closure last year for the installation of new carpeting.

Library Director Thomas Gruneisen responded to comments and questions from the Library Commission.

## 6) Library Director's Report

Library Director Thomas Gruneisen reported on the following:

- Andrew Tweet will be leading a Book Discussion on Princess Bride on Thursday, June 20<sup>th</sup> at 11:00 a.m. There will be a movie screening of the 1987 film The Princess Bride on June 22<sup>nd</sup> at 1:00 p.m., and on Saturday, June 29<sup>th</sup>, Carrie Sessarego will be giving a presentation on the book's film adaptation.
- The Library received the final statistics from the AARP Foundation's Tax Help program, which was presented here at the Library during the spring. They assisted 268 taxpayers, the average age was 74, the average income was \$39,934, and the total refund back into our community was \$151,794.
- We are at the start of Summer and also approaching the end of the IMLS/California State Library's Telugu grant. For the Summer Reading Challenge Kickoff, the Yaal Dance Academy performed Telugu dance from classic to contemporary.
- We had our Elephant & Piggie Party on Thursday and a Meet & Greet program after Storytime on Saturday. It was a great turn out and a very fun event. The next program will be a Dog Man Party on June 27<sup>th</sup>.
- We have a new summertime book discussion series called the New Romantics Book Club for those wanting to explore the romance genre.
- The Summer Movie Matinee every Friday after storytime is a hit. Besides the Movie Matinee on Fridays, we also have a weekly dance party, weekly Kids Crafternoon, and weekly Teen Fun Fridays.
- Our final program from the Telugu Grant was Rangoli Art. We had an artist give a rangoli art demonstration, and throughout the day provided chalk for families to participate by adding their own designs to the Library patio.
- Some of the Telugu Library Committee representatives were present at the 10<sup>th</sup> Year Anniversary of the formation of the State of Telangana. The event was held at the Community Center. Commissioner Jonnalagadda was present at the event and shared that the event was successful, and had taken the opportunity to announce that the Telugu Collection was available at the library.
- The Governor's May Budget Revision reduces funding to libraries in ways that impact Folsom Public Library. In its current draft, there is no longer funding for our online Homework Help service, Career Development resources, and Park Passes. We cannot support all of these programs, but are planning on continuing park passes in a more limited capacity. Park Passes were used 1,528 times in our library this year, and even with 255 passes, we still have 124 holds.

- In a previous Library Commission meeting, Commissioners requested to learn more about the City's Budget. To provide the most accurate information possible, Commissioners interested in the City's budget are encouraged to visit the City's website, which has the City's proposed budget and the budget presentation given by the City Manager and City CFO. The City has also began building an FAQ for the budget. If there are any questions that the Commissioners or anyone else may have, please pass them onto Library Director Thomas Gruneisen, so they can be added to that page.
- On May 28<sup>th</sup>, the City Manager presented the City's Draft Budget, and the City Council began discussing it on June 11<sup>th</sup> and will continue that discussion on June 25<sup>th</sup>. In the current draft the Library's funding level is steady with the current year. There is funding to replace the lighting control system and exterior sliding doors. What has already passed was Resolution 11209 to allocate funds to repair damage to the youth wing's exterior wall.
- The Library's funding staying steady with the previous year acts as de facto cut to services because of inflation. Inflation is in some ways new to the library, as the consumer price index shows that the price of books had been consistent for many years. Now libraries are seeing an increase in the price of books.
- We have been diligent in reducing costs where we can for the Library and have closed out our off-site storage unit.
- Our financial request to the Friends of the Library for the next fiscal year was presented to them at their June meeting for consideration. This year we are breaking our request into 2 different phases: an initial ask now, and a mid-year ask when we have more information about the Library's future funding. Our priority is to preserve the Library's collection.

## **7) Commission Request for Future Agenda Items**

A recap on Fines/Fees and how that has been going and if other libraries have dropped their fines as well.

## **8) Commissioner Comments**

Commissioner Jonnalagadda commented that he is happy to see that the Library had so many programs and that it included Telugu. He would like to thank everyone for their support of the Telugu programs. The community is really enjoying it.

Commissioner Pacheco had no comment.

Commissioner Moore had no comment, but stated that she wished she still had younger children to enjoy all the summer programs.

Commissioner Allaman congratulated Library Director Thomas Gruneisen for a successful summer program. She had brought in her granddaughter to the Library and picked up the Summer Reading Bingo Card and she enjoyed seeing her granddaughter interacting with the library staff. She also had the opportunity to use the new printer. She commented how it was fast, easy to use as well as it had made clean copies.

Vice Chair Shannon had no comments.

Chair Laney commented that she is happy to hear that we will still in some way have the state park passes available for our patrons. She feels that the state park passes are a way to get people into the libraries and get them outside to enjoy the best parts of California. It is sad to see some of the programs go away, but if they are not utilized, then it is not a good use of resources.

**9) Adjournment**

Meeting adjourned at 6:46 p.m.



Elizabeth Maximo  
Secretary to the Library Commission



	May 2024	June 2024	June 2023	YTD 23-24	YTD 22-23	% Change
All items checked out or renewed in Folsom	34,820	<b>37,479</b>	39,348	<b>413,811</b>	475,210	-13%
Items checked out in Folsom	33,773	<b>36,107</b>	37,720	<b>398,894</b>	349,329	14%
Items renewed in Fosom	1,047	<b>1,372</b>	1,628	<b>14,917</b>	86,533	-83%
Folsom items checked out or renewed system wide	47,160	<b>49,214</b>	51,141	<b>580,722</b>	566,474	3%
eBook/eAudio items checked out	6,934	<b>7,064</b>	6,195	<b>81,609</b>	64,970	26%
Self check usage	54%	<b>51%</b>	49%	<b>51%</b>	52%	-2%
Public Computer Sessions	1,391	<b>1,762</b>	1,461	<b>16,421</b>	15,267	8%
Website Visits	15,654	<b>15,559</b>	15,137	<b>170,045</b>	164,798	3%
Library visits - In Building	17,903	<b>19,274</b>	17,239	<b>199,291</b>	175,512	14%
New library cards issued	381	<b>392</b>	395	<b>4,274</b>	3,460	24%
Number of items <b>loaned</b> to other libraries	3,936	<b>3,828</b>	4,068	<b>49,135</b>	49,165	0%
Number of items <b>borrowed</b> from other libraries	4,762	<b>4,424</b>	5,031	<b>57,664</b>	55,768	3%
Items added (physical items)	1,196	<b>1,256</b>	1,419	<b>11,678</b>	12,769	-9%
eItems added - <b>Northnet Consortium</b>	715	<b>795</b>	2,707	<b>12,213</b>	34,339	-64%
eItems added - <b>Folsom only</b>	51	<b>175</b>	165	<b>760</b>	689	10%
Volunteer hours worked:						
<b>Shelving</b>	64	<b>62</b>	28	<b>527</b>	354	49%
<b>Library Programs</b>	101	<b>377</b>	343	<b>1,079</b>	1,061	2%
<b>Miscellaneous</b>	83	<b>81</b>	105	<b>1,095</b>	1,129	-3%
<b>Total</b>	<b>248</b>	<b>520</b>	476	<b>2,701</b>	2,544	6%
Programming (# held/attendance):						
<b>Adult</b>	8/116	<b>8/40</b>	7/25	<b>87/750</b>	87/544	0%/38%
<b>Teen</b>	3/60	<b>4/70</b>	0	<b>26/341</b>	9/260	189%/31%
<b>Youth</b>	40/2184	<b>52/3514</b>	49/2656	<b>488/27550</b>	520/24682	-6%/12%
<b>Outreach</b>	2/650	<b>0</b>	2/10	<b>35/3604</b>	48/5246	-27%/-31%
<b>Tours</b>	3/225	<b>0</b>	0	<b>22/801</b>	17/593	29%/35%
<b>Total</b>	<b>56/3235</b>	<b>64/3624</b>	58/2691	<b>658/33046</b>	681/31325	-3%/5%
<b>Total Items in Collection:</b>		<b>98,331</b>				
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>149,730</b>				
<b>Total Registered Borrowers:</b>		<b>38,194</b>				



Monthly Snapshot - July 2024

REPORTS & PRESENTATIONS

Agenda Item No: 6a. ii.

Library Commission Meeting: 8/20/2024

	June 2024	July 2024	July 2023	YTD 24-25	YTD 23-24	% Change
All items checked out or renewed in Folsom	37,479	<b>41,081</b>	37,644	<b>41,081</b>	37,644	9%
Folsom items checked out or renewed system wide	49,214	<b>55,277</b>	55,471	<b>55,277</b>	55,471	0%
eBook/eAudio items checked out	7,064	<b>7,817</b>	6,729	<b>7,817</b>	6,729	16%
Self check usage	51%	<b>52%</b>	50%	<b>52%</b>	50%	4%
Library visits - In Building	19,274	<b>20,012</b>	16,536	<b>20,012</b>	16,536	21%
Public Computer Sessions	1,762	<b>1,862</b>	1,377	<b>1,862</b>	1,377	35%
Website Visits	15,559	<b>15,466</b>	12,348	<b>15,466</b>	12,348	25%
New library cards issued	392	<b>406</b>	408	<b>406</b>	408	0%
Number of items <b>loaned</b> to other libraries	3,828	<b>4,021</b>	4,324	<b>4,021</b>	4,324	-7%
Number of items <b>borrowed</b> from other libraries	4,424	<b>4,965</b>	4,563	<b>4,965</b>	4,563	9%
Items added (physical items)	1,256	<b>1,017</b>	901	<b>1,017</b>	901	13%
eItems added - <b>Northnet Consortium</b>	795	<b>587</b>	3,271	<b>587</b>	3,271	-82%
eItems added - <b>Folsom only</b>	175	<b>53</b>	39	<b>53</b>	39	36%
Total Volunteer Hours worked	520	<b>502</b>	395	<b>502</b>	395	27%
Programming(# held/attendance):						
<b>Adult</b>	8/40	<b>8/40</b>	8/69	<b>8/40</b>	8/69	0%/-42%
<b>Teen</b>	4/70	<b>4/43</b>	0	<b>4/43</b>	0	-%/-%
<b>Youth</b>	52/3514	<b>52/3496</b>	46/2643	<b>52/3496</b>	46/2643	13%/32%
<b>Outreach</b>	0	<b>0</b>	3/71	<b>0</b>	3/71	-100%/-100%
<b>Tours</b>	0	<b>0</b>	0	<b>0</b>	0	0%/0%
<b>Total</b>	64/3624	<b>64/3579</b>	57/2783	<b>64/3579</b>	57/2783	12%/20%
<b>Total Items in Collection:</b>		<b>98,721</b>				
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>150,002</b>				
<b>Total Registered Borrowers:</b>		<b>38,642</b>				