



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

CITY OF FOLSOM  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
FOLSOM PUBLIC LIBRARY  
411 STAFFORD STREET, FOLSOM, CA  
November 19, 2024  
6:00p.m.

1) Call to Order

2) Roll Call      **Commission Members:**      Kathryn Allaman\_\_\_\_      Dreama Pacheco\_\_\_\_  
Vijay Jonnalagadda\_\_\_\_      Colleen Shannon\_\_\_\_  
Dianna Laney\_\_\_\_      Jessica Xu\_\_\_\_  
Julie Moore \_\_\_\_\_

3) Approval of Minutes

a. October 15, 2024

4) Business from the Floor

5) Reports & Presentations

a. Monthly Statistics

i. October 2024

6) **New Business**

- a. Library Commission recommendation regarding its preliminary meeting schedule for 2025.

7) **Library Director's Report**

8) **Commissioner Comments**

9) **Adjournment**

**Notice:**

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact the library at 916-461-6145. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Any documents produced by the city and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours and online: <https://www.library.folsom.ca.us/about/library-commission>.*

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**October 15, 2024**

**1) Call to Order**

The meeting was called to order at 6:04 p.m. by Chair Laney.

**2) Roll Call**

**Present:** Commissioners: Allaman, Jonnalagadda, Laney, Moore, Pacheco, Shannon, and Xu

**Absent:** None.

**3) Approval of Minutes**

Commissioner Moore moved to approve the September 17, 2024, Minutes as written. Commissioner Pacheco seconded. Motion carried.

AYES: Commissioners: Allaman, Laney, Jonnalagadda, Moore, Pacheco, Shannon, and Xu

NOES: Commissioners: None

ABSENT: Commissioners: None

ABSTAIN: Commissioners: None

**4) Business from the Floor**

**5) Reports and Presentations**

**a. Monthly Statistics:**

- Library Director Thomas Gruneisen reported on the September Statistics. It's still early in the fiscal year, but the trends we are watching include:

- (1) We continue to see an increase in the use of electronic materials (books and audiobooks). This month, eMaterial usage is up 13% compared to the preceding year, whereas our consortium's purchase of new eMaterials is down 54%. We expect this trend to continue as our consortium received significantly reduced funding from the State Library this year, potentially impacting eResource circulation.
- (2) Adult volunteer hours are up 16% compared to the preceding year. We expect this to continue as we incorporate volunteers more widely into our workflows.
- (3) In a regular annual occurrence, September circulation dropped significantly compared to August, marking the close of summer vacation. However, the decrease this year was deeper than last year's reduction, which is something we'll be monitoring in the months ahead.

Library Director Thomas Gruneisen responded to comments and questions from the Library Commission.

## **6) Library Director's Report**

Library Director Thomas Gruneisen reported on the following:

- The UC Master Gardeners presented a program on learning to compost with earthworms on Saturday, October 19<sup>th</sup>.
- Community Service Day was on September 21<sup>st</sup>. Volunteers gave the Library a deep cleaning; a volunteer led a successful toy drive for hospitalized youth; and people wrote cards to support active duty military personnel.
- On October 9, the League of Women Voters delivered a nonpartisan overview of the ten statewide propositions on California's November ballot.
- The Library is now serving as a Ballot Drop Box location through Election Day on Tuesday, November 5<sup>th</sup>.
- We have resumed our fall Make-It Program, a STEM-themed program for school-aged youth.
- Our community continues to show their appreciation for the Library through their generous support. This morning the Library received a \$100 donation from the MG Car show. Earlier in the month, the Library received a \$3,000 donation from Renaissance Productions, which organizes the annual Renaissance Faire. We are appreciative of their generosity, as well as that of the Friends of the Library, who staffed a successful book sale at the event.
- Facility repairs in the Youth Wing continue. This phase of the interior work has been completed, and exterior work will begin once a subcontractor has been selected.
- The City presented three Town Hall Meetings to update the community on the state of the City's budget, with one of the meetings being presented here

inside the Library. One meeting was held virtually, and the other at Mangini Ranch Elementary School.

**7) Commission Request for Future Agenda Items**

- Commissioner Jonnalagadda would like to invite The Friends of the Library to discuss ideas for raising funds for the library.
- Commissioner Xu would like to discuss Grants.

**8) Commissioner Comments**

Commissioner Allaman commented that she is appreciative of the calendar, which is always nicely done.

Commissioner Moore also commented that she also appreciates the calendar. There are always great events going on.

Commissioner Pacheco had no comment.


Commissioner Jonnalagadda stated that he also likes the calendar and suggested that we post it out in the front of the library, perhaps as a bigger calendar.

Vice Chair Shannon had no comment.

Chair Laney commented that the library calendar is well organized and well put together. It is highlighted effectively and is very readable.

**9) Adjournment**

Meeting adjourned at 6:20 p.m.



Elizabeth Maximo  
Secretary to the Library Commission



**Monthly Snapshot - October 2024**

	Sept. 2024	<b>October 2024</b>	Oct. 2023	<b>YTD 24-25</b>	YTD 23-24	% Change
All items checked out or renewed in Folsom	29,529	<b>32,724</b>	30,057	<b>142,553</b>	140,378	2%
Folsom items checked out or renewed system wide	43,674	<b>46,503</b>	43,971	<b>198,120</b>	201,137	-1%
eBook/eAudio items checked out	6,912	<b>6,923</b>	6,802	<b>28,755</b>	26,085	10%
Self check usage	50%	<b>53%</b>	52%	<b>51%</b>	50%	2%
Library visits - In Building	16,936	<b>18,046</b>	14,838	<b>74,212</b>	64,669	15%
Public Computer Sessions	1,287	<b>1,323</b>	1,260	<b>6,205</b>	5,397	15%
Website Visits	13,800	<b>13,014</b>	12,926	<b>56,948</b>	53,432	7%
New library cards issued	315	<b>346</b>	303	<b>1,477</b>	1,492	-1%
Number of items <b>loaned</b> to other libraries	3,923	<b>4,328</b>	3,971	<b>16,643</b>	17,088	-3%
Number of items <b>borrowed</b> from other libraries	4,400	<b>4,776</b>	4,253	<b>19,927</b>	19,190	4%
Items added (physical items)	909	<b>1,066</b>	1,192	<b>4,102</b>	4,273	-4%
eItems added - <b>Northnet Consortium</b>	649	<b>663</b>	548	<b>3,275</b>	6,273	-48%
eItems added - <b>Folsom only</b>	50	<b>36</b>	34	<b>170</b>	143	19%
Total Volunteer Hours worked	205	<b>278</b>	156	<b>1,156</b>	915	26%
Programming (# held/attendance):						
<b>Adult</b>	6/44	<b>9/66</b>	8/89	<b>30/203</b>	30/226	0%/-10%
<b>Teen</b>	1/28	<b>1/29</b>	1/20	<b>7/121</b>	2/60	250%/101%
<b>Youth</b>	34/1967	<b>43/2200</b>	39/1957	<b>166/10177</b>	157/8677	6%/17%
<b>Outreach</b>	3/205	<b>4/1162</b>	5/1123	<b>9/1737</b>	14/1382	-36%/26%
<b>Tours</b>	3/138	<b>2/58</b>	2/56	<b>5/196</b>	9/228	-44%/-14%
<b>Total</b>	47/2382	<b>59/3515</b>	55/3245	<b>217/12434</b>	212/10573	2%/18%
<b>Total Items in Collection:</b>		<b>98,178</b>				
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>149,307</b>				
<b>Total Registered Borrowers:</b>		<b>39,735</b>				

# LIBRARY PROGRAMS NOVEMBER 2024



**You're invited to join one of our Book Clubs!**

*Just Kids* by Patti Smith, Nov. 21 at 11 a.m.

*The Dagger and the Flame* by Catherine Doyle, Nov. 20 at 6 p.m. at Barnes & Noble

**Teen Book Club:** *The Scarlet Veil* by Shelby Mahurin, Nov. 5 at 6 p.m. Ages 13-18



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div style="background-color: #c00000; color: white; padding: 10px; border-radius: 10px;"> <b>Games Day at the Library!</b>  <b>Saturday Nov. 16</b>                      All ages are invited to the library for board game play, a games &amp; puzzle swap, Pokémon card trading, and more!                 </div>					<b>1</b> Storytime 10:30 a.m.	<b>2</b> Storytime 10:30 a.m. <b>Poetry Reading with El Dorado County Poet Laureate Stephen Meadows at 1 p.m.</b> LEGOs 2-4 p.m.
<b>3</b> Closed	<b>4</b> Closed	<b>5</b> Storytime 10 & 11 a.m. <b>Medicare 101 Seminar 1 p.m.</b> <b>Teen Create Space 5 p.m.</b> <b>Teen Book Club 6 p.m.</b>	<b>6</b> Baby Storytime 10 a.m. Storytime 11 a.m. Conversation Club 6-7 p.m. Practice your English	<b>7</b> Storytime 10:30 a.m. <b>Make It! STEM projects for kids 3-4 p.m.</b>	<b>8</b> Storytime 10:30 a.m.	<b>9</b> Storytime 10:30 a.m. <b>Family Movie Matinee 11:30 a.m.</b> <i>The Emperor's New Groove</i> LEGOs 2-4 p.m.
<b>10</b> Closed	<b>11</b> Closed	<b>12</b> Storytime 10 & 11 a.m.	<b>13</b> Baby Storytime 10 a.m. Storytime 11 a.m. Conversation Club 6-7 p.m. Practice your English	<b>14</b> Storytime 10:30 a.m. <b>Make It! STEM projects for kids 3-4 p.m.</b> <b>Teen Writers Workshop 3 p.m.</b>	<b>15</b> Storytime 10:30 a.m. <b>Teen Movie Night Knives Out, at 6 p.m.</b> <b>Ages 13-18</b>	<b>16</b> <div style="background-color: #800000; color: white; border-radius: 50%; padding: 5px; display: inline-block;">GAMES DAY!</div> Storytime 10:30 a.m. LEGOs 2-4 p.m.
<b>17</b> Closed	<b>18</b> Closed	<b>19</b> Storytime 10 & 11 a.m. <b>Library Commission Meeting at 6 p.m.</b>	<b>20</b> Baby Storytime 10 a.m. Storytime 11 a.m. <b>We Read YA Book Club at Barnes &amp; Noble 6 p.m.</b> Conversation Club 6-7 p.m. County Supervisor Community Meeting 6-7 p.m.	<b>21</b> Storytime 10:30 a.m. <b>Adult Book Club 11 a.m. Just Kids</b> <b>Make It! STEM projects for kids 3-4 p.m.</b>	<b>22</b> Storytime 10:30 a.m.	<b>23</b> Storytime 10:30 a.m. LEGOs 2-4 p.m.
<b>24</b> Closed	<b>25</b> Closed	<b>26</b> Storytime 10 & 11 a.m.	<b>27</b> <b>Special Hours Today 10 a.m.-5 p.m.</b> Baby Storytime 10 a.m. Storytime 11 a.m.	<b>28</b> Closed 	<b>29</b> Closed	<b>30</b> Storytime 10:30 a.m. LEGOs 2-4 p.m.



Library Hours: Sunday & Monday *Closed* | Tuesday & Wednesday 10a.m.- 7p.m. | Thursday – Saturday 10a.m.- 5p.m.