



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

CITY OF FOLSOM  
LIBRARY COMMISSION AGENDA  
REGULAR MEETING  
FOLSOM PUBLIC LIBRARY  
August 18, 2020  
6:30 p.m.

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Folsom Library Commission and staff may participate in this meeting via teleconference.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing remote public input during Commission meetings. Members of the public are encouraged to participate by e-mailing comments to [aklausing@folsom.ca.us](mailto:aklausing@folsom.ca.us). E-mailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email [aklausing@folsom.ca.us](mailto:aklausing@folsom.ca.us) no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at Library Commission meetings.

1) **Call to Order**

- 2) **Roll Call**      **Commission Members:** Fred Batt \_\_\_\_\_ Julie Moore \_\_\_\_\_  
Maureen Gagliardi \_\_\_\_\_ Mary Sessarego \_\_\_\_\_  
Ann Marie Hutto \_\_\_\_\_ Colleen Shannon \_\_\_\_\_  
Jamie Lopez \_\_\_\_\_

3) **Approval of Minutes**

- a. February 18, 2020

4) **Business from the Floor**

5) **Reports & Presentations**

- a. Monthly Statistics
  - i. February 2020
  - ii. March 2020
  - iii. April 2020
  - iv. May 2020
  - v. June 2020
  - vi. July 2020
- b. Year End Quarterly Statistics 2019-2020
- c. 5 Year Comparison – July 2015 through June 2020

6) **New Business**

- a. Covid-19
- b. 2020 Summer Reading Program

7) **Library Director's Report**

8) **Commissioner Comments**

9) **Adjournment**

**Notice:**

*As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact the library at 916-461-6145. Requests must be made as early as possible and at least one-full business day before the start of the meeting.*

*Any documents produced by the city and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours and online:*

*[https://www.folsom.ca.us/city\\_hall/depts/cnc/library/default.asp](https://www.folsom.ca.us/city_hall/depts/cnc/library/default.asp).*

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**February 18, 2020**

**1) Call to Order**

The meeting was called to order at 6:32 p.m. by Commission Chair Moore.

**2) Roll Call**

**Present:** Commissioners: Gagliardi, Moore, Sessarego, Shannon.

**Absent:** Commissioners: Batt, Hutto, Lopez.

**3) Approval of Minutes**

Commissioner Sessarego moved to approve the January 21, 2020 Minutes as written.  
Commissioner Gagliardi seconded. Motion carried.

AYES: Commissioners: Gagliardi, Moore, Sessarego, Shannon.

NOES: Commissioners: None.

ABSENT: Commissioners: Batt, Hutto, Lopez.

ABSTAIN: Commissioners: None.

**4) Business from the Floor**

None.

**5) Reports & Presentations**

- a. Library Director Lori Easterwood presented the 2019 Calendar Year Recovery Report from Unique Management Services. Our return on investment for using Unique as our collection agency is very high; for every \$1.00 we spend on the service, we receive back \$6.00 in assets. Library Director Easterwood responded to comments and questions from the Library Commission.
- b. Library Director Lori Easterwood presented the January statistics. She highlighted the three percent increase in all items checked out in Folsom. Statistics for eBooks/eAudio items now include Enki Library (an eBook library platform that offers several nonfiction and self-published items) usage too. Library Director Easterwood responded to comments and questions from the Library Commission.

## 6) New Business

- a. Library Director Lori Easterwood reviewed the newly revised Folsom Public Library Group Study Rooms policy. The only change added to the policy is to allow for an individual having a conference call/video chat to use the room for one contiguous hour. The library will continue to keep reservation of study rooms on a first-come, first served basis on the day of use. This rule allows for a fair and equitable access to the public at large. Library Director Easterwood responded to comments and questions from the Library Commission.

## 7) Teen Liaison Report

Teen Liaisons Kaleena Benjamin and Kenzy Mohamed reported on the following:

- The Teen Retro Movie Night on February 14 featured *Sixteen Candles*, and 27 teens attended! *Grease* will be showing in April.
- At the February Teen Library Council meeting, teens helped make a “Blind Date with a Book” display by wrapping books and writing catchy summaries on the outside for teens to browse/check out without knowing exactly what book they were getting.
- The LifeHack for Teens grant program starts in March. Teens helped come up with the ideas for each of the programs. In the first program, Whole foods will teach food and cooking basics. Other programs offered will include learning how to manage personal finances and tools to help manage stress.

Teen Liaisons Benjamin and Mohamed responded to questions from the Library Commission.

## 8) Library Director’s Report

Library Director Lori Easterwood reported on the following:

- February 26-29, Library Director Easterwood will be attending the Public Library Association conference in Nashville.
- The Friends of the Folsom Library Book Sale is scheduled for March 13-15.
- The Winter Reading Challenge ended –total entries were the same as last year, but total books read increased significantly.
- The LEGO Building Contest was a success, and we had more entries than past years.
- Andrew submitted the second-round application for the Libraries Build Business American Librarian Association grant. This \$50,000 grant would provide programs and support to local businesses with a focus on businesses owned by women and minorities.
- A new book club is starting called Start Here: A Book Club for Change. All books chosen are nonfiction and may inspire you to change your life. The book club will meet at 11:30 a.m. for an hour discussion on the first Saturdays in April, June, and August.

9) **Commissioner Comments**

Commissioner Shannon loves learning about everything that goes on in the library.

Commissioner Gagliardi commented that her husband was surprised that the library offers Bilingual Storytime. She was reminded that as commissioners we must inform the public and get the word out about all the great things that the library offers; the library offers more than just books.

Commissioner Sessarego commented that there are always new and interesting things happening at the library. She also thanked the Teen Liaisons for their involvement and for the terrific job that they do.

Commissioner Moore recommended *Hair Love* a short film based on a book that won Best Animated Short Film at the recent Academy Awards. She also suggested showing several short films at one of the teen movie nights.

10) **Adjournment**

Meeting adjourned at 7:04 p.m.

A handwritten signature in cursive script, appearing to read "Alicia Klausing", written over a horizontal line.

Alicia Klausing  
Secretary to the Library Commission



	Jan 2020	Feb 2020	Feb 2019	YTD	YTD 18-19	% Change
All items checked out or renewed in Folsom	52,312	<b>47,255</b>	49,440	<b>404,412</b>	396,586	2%
Folsom items checked out or renewed system wide	63,180	<b>59,157</b>	57,340	<b>493,575</b>	473,983	4%
eBook/eAudio items checked out (incl enki 07-19 thru 02-20)	3,860	<b>3,781</b>	3,117	<b>28,076</b>	22,524	25%
Self check usage	54%	<b>43%</b>	52%	<b>52%</b>	53%	-2%
Database Sessions (Ebsco, Mango, NYT)	721	<b>1,456</b>	1,824	<b>7,569</b>	7,274	4%
Public Computer Sessions	2,551	<b>2,431</b>	2,389	<b>19,574</b>	18,039	9%
Website Visits	15,682	<b>12,815</b>	14,184	<b>105,031</b>	83,672	26%
Library visits	23,287	<b>22,727</b>	22,212	<b>180,274</b>	179,503	0%
New library cards issued	406	<b>401</b>	417	<b>2,758</b>	2,833	-3%
Reference questions	2,486	<b>2,527</b>	1,406	<b>15,957</b>	11,867	34%
Number of items <b>loaned</b> to other libraries	7,177	<b>6,691</b>	5,537	<b>52,703</b>	48,243	9%
Number of items <b>borrowed</b> from other libraries	6,198	<b>5,354</b>	5,569	<b>46,312</b>	49,481	-6%
Items added (physical items)	1,264	<b>1,069</b>	1,302	<b>10,776</b>	10,908	-1%
eItems added - <b>Northnet Consortium</b>	391	<b>337</b>	267	<b>2,420</b>	2,411	0%
eItems added - <b>Folsom only</b>	0	<b>48</b>	47	<b>286</b>	415	-31%
Volunteer hours worked:						
<b>Shelving</b>	84	<b>81</b>	86	<b>710</b>	724	-2%
<b>Library Programs</b>	107	<b>119</b>	161	<b>1,430</b>	1,717	-17%
<b>Miscellaneous</b>	195	<b>267</b>	187	<b>1,477</b>	1,554	-5%
Total	386	<b>467</b>	434	<b>3,617</b>	3,995	-9%
Programming (# held/attendance):						
<b>Adult</b>	19/114	<b>19/197</b>	25/300	<b>188/1780</b>	165/2091	14%/-15%
<b>Teen</b>	2/23	<b>5/83</b>	7/81	<b>30/509</b>	30/441	0%/15%
<b>Youth</b>	66/3148	<b>70/2531</b>	60/2776	<b>464/19208</b>	422/18534	10%/4%
<b>Outreach</b>	4/91	<b>20/649</b>	8/532	<b>45/1536</b>	31/1709	45%/-10%
<b>Tours</b>	0/0	<b>0/0</b>	1/16	<b>15/729</b>	14/411	7%/77%
Total	91/3376	<b>114/3460</b>	101/3705	<b>742/23762</b>	662/23186	12%/2%
<b>Total Items in Collection:</b>		<b>96,071</b>				
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>39,805</b>				
<b>Total Registered Borrowers:</b>		<b>34,678</b>				



	Feb 2020	Mar 2020	Mar 2019	YTD 19-20	YTD 18-19	% Change	
All items checked out or renewed in Folsom	47,255	<b>23,963</b>	55,131	<b>428,375</b>	451,717	-5%	
Folsom items checked out or renewed system wide	59,157	<b>31,359</b>	63,757	<b>524,934</b>	537,740	-2%	
eBook/eAudio items checked out	3,781	<b>4,534</b>	3,242	<b>32,610</b>	25,766	27%	
Self check usage	43%	<b>42%</b>	53%	<b>51%</b>	53%	-4%	
Database Sessions (Ebsco, Mango, NYT)	1,456	<b>1,165</b>	2,176	<b>8,734</b>	9,450	-8%	
Public Computer Sessions	2,431	<b>1,099</b>	2,608	<b>20,673</b>	20,647	0%	
Website Visits	12,815	<b>9,300</b>	14,887	<b>114,331</b>	98,559	16%	
Library visits	22,727	<b>10,991*</b>	25,746	<b>191,265</b>	205,249	-7%	
New library cards issued	401	<b>268</b>	413	<b>3,026</b>	3,246	-7%	
Reference questions	2,527	<b>699</b>	1,420	<b>16,656</b>	13,287	25%	
Number of items <b>loaned</b> to other libraries	6,691	<b>3,041</b>	6,162	<b>55,744</b>	54,405	2%	
Number of items <b>borrowed</b> from other libraries	5,354	<b>2,755</b>	6,489	<b>49,067</b>	55,970	-12%	
Items added (physical items)	1,069	<b>950</b>	1,574	<b>11,726</b>	12,482	-6%	
eItems added - <b>Northnet Consortium</b>	337	<b>872</b>	317	<b>3,292</b>	2,728	21%	
eItems added - <b>Folsom only</b>	48	<b>88</b>	69	<b>374</b>	484	-23%	
Volunteer hours worked:							
	<b>Shelving</b>	81	<b>39</b>	97	<b>749</b>	821	-9%
	<b>Library Programs</b>	119	<b>65</b>	153	<b>1,495</b>	1,870	-20%
	<b>Miscellaneous</b>	267	<b>121</b>	203	<b>1,598</b>	1,757	-9%
	<b>Total</b>	467	<b>225</b>	453	<b>3,842</b>	4,448	-14%
Programming (# held/attendance):							
	<b>Adult</b>	19/197	<b>8/41</b>	24/359	<b>196/1821</b>	189/2450	4%/-26%
	<b>Teen</b>	5/83	<b>1/51</b>	4/28	<b>31/560</b>	34/469	-9%/19%
	<b>Youth</b>	70/2531	<b>16/460</b>	51/2520	<b>480/19668</b>	473/21054	1%/-7%
	<b>Outreach</b>	20/649	<b>6/207</b>	6/272	<b>51/1743</b>	37/1981	38%/-12%
	<b>Tours</b>	0/0	<b>0/0</b>	3/95	<b>15/729</b>	17/506	-12%/44%
	<b>Total</b>	114/3460	<b>31/759</b>	88/3274	<b>773/24521</b>	750/26460	3%/-8%

**Total Items in Collection:** 96,106  
**Total Items in Digital Collection (Folsom & Consortium):** 45,371  
**Total Registered Borrowers:** 34,868

\* Library closed 3-17-2020



	Mar 2020	Apr 2020	Apr 2019	YTD 19-20	YTD 18-19	% Change
All items checked out or renewed in Folsom	23,963	<b>144</b>	47,154	<b>428,519</b>	498,871	-14%
Folsom items checked out or renewed system wide	31,359	<b>103</b>	57,502	<b>525,037</b>	595,242	-12%
eBook/eAudio items checked out- <b>Overdrive, Enki</b>	4,534	<b>6,563</b>	3,314	<b>39,173</b>	29,080	35%
Self check usage	42%	<b>0%</b>	53%	<b>46%</b>	53%	-13%
Database Sessions- <b>Ebsco, Mango, NYT</b> (1 month behind)	1,165	<b>4,949</b>	1,195	<b>13,683</b>	10,645	29%
Public Computer Sessions	1,099	<b>0</b>	2,182	<b>20,673</b>	22,829	-9%
Website Visits	9,300	<b>5,407</b>	13,139	<b>119,738</b>	111,698	7%
Library visits	10,991	<b>0</b>	22,062	<b>191,265</b>	227,311	-16%
New library cards Issued	268	<b>109</b>	311	<b>3,135</b>	3,557	-12%
Reference questions	699	<b>40</b>	1,293	<b>16,696</b>	14,580	15%
Number of items <b>loaned</b> to other libraries	3,041	<b>0</b>	5,914	<b>55,744</b>	60,319	-8%
Number of items <b>borrowed</b> from other libraries	2,755	<b>0</b>	5,481	<b>49,067</b>	61,451	-20%
Items added (physical items)	950	<b>418</b>	1,361	<b>12,144</b>	13,843	-12%
eItems added - <b>Northnet Consortium</b>	872	<b>1,676</b>	162	<b>4,968</b>	2,890	72%
eItems added - <b>Folsom only</b>	88	<b>212</b>	41	<b>586</b>	525	12%
Volunteer hours worked:						
<b>Shelving</b>	39	<b>0</b>	99	<b>749</b>	920	-19%
<b>Library Programs</b>	65	<b>0</b>	108	<b>1,495</b>	1,978	-24%
<b>Miscellaneous</b>	121	<b>0</b>	315	<b>1,598</b>	2,072	-23%
Total	225	<b>0</b>	522	<b>3,842</b>	4,970	-23%
Programming (# held/attendance):						
<b>Adult</b>	8/41	<b>1/4</b>	25/440	<b>197/1825</b>	214/2890	-8%/-27%
<b>Teen</b>	1/51	<b>0</b>	5/39	<b>31/560</b>	39/508	-21%/10%
<b>Youth</b>	16/460	<b>12/11672</b>	62/2642	<b>492/31340</b>	535/23696	-8%/32%
<b>Outreach</b>	6/207	<b>0</b>	8/813	<b>51/1743</b>	45/2794	13%/-38%
<b>Tours</b>	0/0	<b>0</b>	1/18	<b>15/729</b>	18/524	-17%/39%
Total	31/759	<b>13/11676</b>	101/3952	<b>786/36197</b>	851/30412	-8%/19%

<b>Total Items in Collection:</b>	<b>96,306</b>
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>	<b>47,736</b>
<b>Total Registered Borrowers:</b>	<b>34,900</b>





	Apr 2020	May 2020	May 2019	YTD 19-20	YTD 18-19	% Change
All items checked out or renewed in Folsom	144	<b>2,959</b>	49,047	<b>431,478</b>	547,918	-21%
Folsom items checked out or renewed system wide	103	<b>1,827</b>	57,685	<b>526,864</b>	652,927	-19%
eBook/eAudio items checked out	6,563	<b>7,352</b>	3,762	<b>46,525</b>	32,842	42%
Self check usage	0%	<b>0%</b>	53%	<b>42%</b>	53%	-21%
Database Sessions (Ebsco, Mango, NYT)	4,949	<b>796</b>	628	<b>14,479</b>	11,273	28%
Public Computer Sessions	0	<b>0</b>	2,306	<b>20,673</b>	25,135	-18%
Website Visits	5,407	<b>5,559</b>	10,121	<b>125,297</b>	121,819	3%
Library visits	0	<b>0</b>	24,193	<b>191,265</b>	251,504	-24%
New library cards issued	109	<b>69</b>	360	<b>3,204</b>	3,917	-18%
Reference questions	40	<b>24</b>	1,461	<b>16,720</b>	16,041	4%
Number of items <b>loaned</b> to other libraries	0	<b>86</b>	6,081	<b>55,830</b>	66,400	-16%
Number of items <b>borrowed</b> from other libraries	1,028	<b>302</b>	5,548	<b>49,369</b>	66,999	-26%
Items added (physical items)	418	<b>774</b>	1,718	<b>12,918</b>	15,561	-17%
eItems added - <b>Northnet Consortium</b>	1,676	<b>0</b>	540	<b>4,968</b>	3,430	45%
eItems added - <b>Folsom only</b>	212	<b>91</b>	68	<b>677</b>	593	14%
Volunteer hours worked:						
<b>Shelving</b>	0	<b>0</b>	89	<b>749</b>	1,009	-26%
<b>Library Programs</b>	0	<b>0</b>	107	<b>1,495</b>	2,085	-28%
<b>Miscellaneous</b>	0	<b>0</b>	170	<b>1,598</b>	2,242	-29%
Total	0	<b>0</b>	366	<b>3,842</b>	5,336	-28%
Programming (# held/attendance):						
<b>Adult</b>	1/4	<b>0</b>	26/228	<b>197/1825</b>	240/3118	-18%/-41%
<b>Teen</b>	0	<b>0</b>	3/68	<b>31/560</b>	42/576	-27%/-3%
<b>Youth</b>	12/11672	<b>14/7823</b>	62/2822	<b>506/39163</b>	597/26518	-15%/48%
<b>Outreach</b>	0	<b>2/12</b>	14/1449	<b>53/1755</b>	59/4243	-10%/-59%
<b>Tours</b>	0	<b>0</b>	4/118	<b>15/729</b>	22/642	-32%/14%
Total	13/11676	<b>16/7835</b>	109/4685	<b>802/44032</b>	960/35097	-17%/25%

**Total Items in Collection:** 96,378  
**Total Items in Digital Collection (Folsom & Consortium):** 48,913  
**Total Registered Borrowers:** 34,984

\* NYT one month behind



	May 2020	Jun 2020	Jun 2019	YTD 19-20	YTD 18-19	% Change
All items checked out or renewed in Folsom	2,959	<b>15,555</b>	59,651	<b>447,033</b>	607,569	-26%
Folsom items checked out or renewed system wide	1,827	<b>16,012</b>	68,184	<b>542,876</b>	721,111	-25%
eBook/eAudio items checked out	7,352	<b>7,602</b>	3,747	<b>54,127</b>	36,589	48%
Self check usage	0%	<b>21%</b>	52%	<b>40%</b>	53%	-25%
Database Sessions (Ebsco, Mango, NYT*)	796	<b>583</b>	518	<b>15,062</b>	11,791	28%
Public Computer Sessions	0	<b>77</b>	2,703	<b>20,750</b>	27,838	-25%
Website Visits	5,559	<b>8,342</b>	10,076	<b>133,639</b>	131,895	1%
Library visits - <b>In Building</b>	0	<b>1,491</b>	24,321	<b>192,756</b>	275,825	-30%
Library visits - <b>Curbside</b>	359	<b>1,610</b>	N/A	<b>1,969</b>	N/A	N/A
New library cards issued	69	<b>110</b>	483	<b>3,314</b>	4,400	-25%
Reference questions	24	<b>129</b>	1,943	<b>16,849</b>	17,984	-6%
Number of items <b>loaned</b> to other libraries	86	<b>223</b>	6,929	<b>56,053</b>	73,329	-24%
Number of items <b>borrowed</b> from other libraries	0	<b>201</b>	5,865	<b>49,570</b>	72,864	-32%
Items added (physical items)	774	<b>1,528</b>	1,524	<b>14,446</b>	17,085	-15%
eItems added - <b>Northnet Consortium</b>	0	<b>449</b>	391	<b>5,417</b>	3,821	42%
eItems added - <b>Folsom only</b>	91	<b>129</b>	0	<b>806</b>	593	36%
Volunteer hours worked:						
<b>Shelving</b>	0	<b>0</b>	92	<b>749</b>	1,101	-32%
<b>Library Programs</b>	0	<b>0</b>	805	<b>1,495</b>	2,890	-48%
<b>Miscellaneous</b>	0	<b>0</b>	154	<b>1,598</b>	2,396	-33%
Total	0	<b>0</b>	1, 51	<b>3,842</b>	6,387	-40%
Programming (# held/attendance):						
<b>Adult</b>	0	<b>2/7</b>	23/434	<b>199/1832</b>	263/3552	-24%/-48%
<b>Teen</b>	0	<b>0</b>	4/132	<b>31/560</b>	46/708	-33%/-20%
<b>Youth</b>	14/7823	<b>13/7133</b>	58/4469	<b>519/46296</b>	655/30987	-20%/49%
<b>Outreach</b>	2/12	<b>0</b>	6/225	<b>53/1755</b>	65/4468	-18%/-61%
<b>Tours</b>	0	<b>0</b>	0	<b>15/729</b>	22/642	-32%/14%
Total	16/7835	<b>15/7140</b>	91/5260	<b>817/51172</b>	1051/40357	-22%/27%
<b>Total Items in Collection:</b>		<b>97,777</b>				
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>52,663</b>				
<b>Total Registered Borrowers:</b>		<b>34,461</b>				

\*NYT data for May and June



	Jun 2020	Jul 2020	Jul 2019	YTD 20-21	YTD 19-20	% Change	
All items checked out or renewed in Folsom	15,555	<b>14,284</b>	57,973	<b>14,284</b>	57,973	-75%	
Folsom items checked out or renewed system wide	16,012	<b>17,450</b>	68,306	<b>17,450</b>	68,306	-74%	
eBook/eAudio items checked out (Overdrive & Enki)	7,602	<b>8,317</b>	3,848	<b>8,317</b>	3,848	116%	
Self check usage	21%	<b>5%</b>	53%	<b>5%</b>	53%	-91%	
Database Sessions (Ebsco, Mango)	583	<b>577</b>	424	<b>577</b>	424	36%	
Public Computer Sessions	77	<b>27</b>	2,860	<b>27</b>	2,860	-99%	
Website Visits	8,342	<b>12,983</b>	13,463	<b>12,983</b>	13,463	-4%	
Library visits - <b>In Building</b>	1,491	<b>331</b>	23,115	<b>331</b>	23,115	-99%	
Library visits - <b>Curbside</b>	1,610	<b>4,340</b>	N/A	<b>4,340</b>	N/A	N/A	
New library cards issued	110	<b>122</b>	399	<b>122</b>	399	-69%	
Reference questions	129	<b>174</b>	1,828	<b>174</b>	1,828	-90%	
Number of items <b>loaned</b> to other libraries	223	<b>349</b>	6,419	<b>349</b>	6,419	-95%	
Number of items <b>borrowed</b> from other libraries	201	<b>553</b>	6,235	<b>553</b>	6,235	-91%	
Items added (physical items)	1,528	<b>1,385</b>	1,152	<b>1,385</b>	1,152	20%	
eItems added - <b>Northnet Consortium</b>	449	<b>31</b>	604	<b>31</b>	604	-95%	
eItems added - <b>Folsom only</b>	129	<b>18</b>	0	<b>18</b>	0	100%	
Volunteer hours worked:							
	<b>Shelving</b>	0	0	95	<b>0</b>	95	-100%
	<b>Library Programs</b>	0	0	653	<b>0</b>	653	-100%
	<b>Miscellaneous</b>	0	0	172	<b>0</b>	172	-100%
	<b>Total</b>	0	0	920	<b>0</b>	920	-100%
Programming (# held/attendance):							
	<b>Adult</b>	2/7	0	25/198	<b>0</b>	25/198	-100%
	<b>Teen</b>	0	0	4/115	<b>0</b>	4/115	-100%
	<b>Youth</b>	13/7133	<b>14/10876</b>	60/3692	<b>14/10876</b>	60/3692	-77%/295%
	<b>Outreach</b>	0	0	3/100	<b>0</b>	3/100	-100%
	<b>Tours</b>	0	0	0	<b>0</b>	0	-100%
	<b>Total</b>	15/7140	<b>14/10876</b>	92/4105	<b>14/10876</b>	92/4105	-85%/265%
<b>Total Items in Collection:</b>		<b>98,505</b>					
<b>Total Items in Digital Collection (Folsom &amp; Consortium):</b>		<b>52,598</b>					
<b>Total Registered Borrowers:</b>		<b>35,246</b>					



	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	YTD 19-20	YTD 18-19
All items checked out or renewed in Folsom	163,968	140,877	123,530	18,658	<b>447,033</b>	607,569
Folsom items checked out or renewed system wide	194,541	176,697	153,696	17,942	<b>542,876</b>	721,111
eBook/eAudio/eMagazine items checked out	10,840	9,595	12,175	21,517	<b>54,127</b>	36,589
Self check usage	54%	54%	46%	21%	<b>40%</b>	53%
Database Sessions (Ebsco, Mango)	1,544	3,848	3,342	<b>6,328</b>	<b>15,062</b>	11,791
Public Computer Sessions	7,858	6,734	6,081	77	<b>20,750</b>	27,838
Website Visits	39,472	37,062	37,797	19,308	<b>133,639</b>	131,895
Library visits: In person and curbside	70,996	63,264	57,005	1491/1969	<b>194,725</b>	275,825
New library cards issued	1,247	2,330	1,075	288	<b>3,314</b>	4,400
Reference questions*	5,350	5,594	5,712	193*	<b>16,849</b>	17,984
Number of items <b>loaned</b> to other libraries	19,852	18,983	16,909	309	<b>56,053</b>	73,329
Number of items <b>borrowed</b> from other libraries	18,852	15,908	14,307	503	<b>49,570</b>	72,864
Items added (physical items)	4,123	4,320	3,283	2,720	<b>14,446</b>	17,085
eItems added - <b>Northnet Consortium</b>	985	707	1,600	2,125	<b>5,417</b>	3,821
eItems added - <b>Folsom only</b>	77	161	136	432	<b>806</b>	593
Volunteer hours worked:						
<b>Shelving</b>	290	255	204	0	<b>749</b>	1,101
<b>Library Programs</b>	866	338	291	0	<b>1,495</b>	2,890
<b>Miscellaneous</b>	483	532	583	0	<b>1,598</b>	2,396
<b>Total</b>	1,639	1,125	1,078	0	<b>3,842</b>	6,387
Programming (# held/attendance):						
<b>Adult</b>	78/788	72/681	46/352	3/11	<b>199/1832</b>	263/3552
<b>Teen</b>	9/209	14/194	8/157	0	<b>31/560</b>	46/708
<b>Youth</b>	139/7027	189/6502	152/6139	39/26628	<b>519/46296</b>	655/30987
<b>Outreach</b>	10/401	11/395	30/947	2/12	<b>53/1755</b>	65/4468
<b>Tours</b>	7/204	8/525	0/0	0	<b>15/729</b>	22/642
<b>Total</b>	243/8629	294/8297	236/7595	44/26651	<b>817/51172</b>	1051/40357

\*Counters may not accurately reflect total number of questions



5 Year Comparison - July 2015 through June 2020

REPORTS & PRESENTATIONS

Agenda Item No: 5c.

Library Commission Meeting: 08/18/2020

		<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
Items checked out or renewed (physical items)		598,600	584,798	596,542	607,569	447,033
Folsom items checked out or renewed system wide		705,490	685,113	708,413	721,111	542,876
eBook/eAudio/eMagazine items checked out		14,997	18,623	21,916	36,589	54,127
Library visits		261,147	256,397	277,808	275,825	194,725
New library cards issued		3,569	3,820	3,871	4,400	3,314
Reference questions		24,509	17,166	19,503	17,984	16,849*
Number of items <b>loaned</b> to other libraries		67,880	67,944	67,910	73,329	56,053
Number of items <b>borrowed</b> from other libraries		73,540	75,470	73,994	72,864	49,570
Items added (physical items)		9,131	13,827	14,067	17,085	14,446
eItems added - <b>Northnet Consortium</b>		1,384	1,007	1,542	3,821	5,417
eItems added - <b>Folsom only</b>		594	704	437	593	806
Volunteer hours worked:	<b>Total</b>	5,950	6,191	6,369	6,387	3,842
Programming (# held/attendance)	<b>Adult</b>	233/2975	209/2770	263/3331	263/3552	199/1832
	<b>Teen</b>	54/1208	40/589	50/805	46/708	31/560
	<b>Youth</b>	462/26796	553/28018	586/29391	655/30987	519/46296
	<b>Outreach</b>	53/1865	47/1661	63/3985	65/4468	53/1755
	<b>Tours</b>	18/537	21/704	19/600	22/642	15/729
	<b>Total</b>	820/33381	870/33742	981/38112	1051/40357	817/51172

\*Counters may not accurately reflect total number of questions

NEW BUSINESS  
Agenda Item No. 6a.  
Library Commission Meeting: 08/18/2020

DATE: August 12, 2020  
TO: Library Commission Members  
FROM: Lori Easterwood, Library Director  
SUBJECT: **COVID-19**

Library Director Lori Easterwood will discuss the Covid-19 health and safety concern and how it has impacted the Folsom Public Library. Library Director Easterwood will update the commission on the current library services being provided and the measures in place to keep the public and staff safe.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Lori Easterwood", is written above a horizontal line.

Lori Easterwood, Library Director

NEW BUSINESS  
Agenda Item No. 6b.  
Library Commission Meeting: 08/18/2020

DATE: August 12, 2020  
TO: Library Commission Members  
FROM: Lori Easterwood, Library Director  
SUBJECT: **2020 SUMMER READING PROGRAM**

Library Director Lori Easterwood will present information on the Summer Reading Program 2020.

Respectfully submitted,



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Lori Easterwood, Library Director