

LIBRARY COMMISSION MINUTES
Regular Meeting
June 18, 2019

1) Call to Order

The meeting was called to order at 6:35 p.m. by Commission Chair Hutto.

2) Roll Call

Present: Commissioners: Batt, Gagliardi, Hutto, Sessarego.

Absent: Commissioners: Lopez, Moore, Shannon.

3) Approval of Minutes

Commissioner Batt moved to approve the May 21, 2019 Minutes as written.
Commissioner Gagliardi seconded. Motion carried.

AYES: Commissioners: Batt, Gagliardi, Hutto, Sessarego.

NOES: Commissioners: None.

ABSENT: Commissioners: Lopez, Moore, Shannon.

ABSTAIN: Commissioners: None.

4) Business from the Floor

None.

5) Reports & Presentations

- a. Lead Senior Librarian Andrew Tweet presented an overview of the programs and services provided by the Adult Services department. He also provided information on the collection and discussed that the collection's emphasis is on an active reading collection not a cultural depository. Lead Senior Librarian Tweet discussed the importance of adding value for the community we serve; this value comes in two forms: tangible and intangible. Lead Senior Librarian Tweet responded to questions and comments from the Library Commission.

- b. Library Director Lori Easterwood presented the May 2019 statistics. Library Director Easterwood commented about our ebook collection and ebook usage nationwide. Nationwide, ebook usage has stabilized and is no longer growing at such a fast rate; there is still a high demand for both eitems and print items. Library Director Easterwood highlighted the number of items borrowed from other libraries is down 1 percent. When the number of items loaned to other libraries remains similar to the number of items borrowed from other libraries, these statistics show a good partnership. Library Director Easterwood mentioned the new agency hold policy has not been as impactful because staff adjusted purchasing and more Folsom items are circulating to Folsom patrons. Library Director Easterwood also noted the total items in the collection is increasing even though staff continues to discard damaged and out of date items because the collection materials budget has increased.

6) New Business

- a. Library Director Easterwood reviewed the library budget for Fiscal Year 2019-20. There was an increase in salaries and benefits because .75 of the Marketing and Graphics Coordinator position was transferred to the library budget, and the city's CalPERS contributions increased. Highlights from the FY 2019-20 budget include an increase to library collection materials of \$25,000 for a total of \$182,500. The hardware and software budget this year will help replace staff computers in the back office.
- b. Library Director Easterwood reviewed the Friends of the Folsom Library budget request for Fiscal Year 2019-20. She requested \$40,000 this year, which is a decrease from the \$52,000 request last year. The decrease is mainly taken out of the collection materials since the library budget increased the collection materials budget. Library Director Easterwood also wants the Friends of the Folsom Library to build up reserves for future projects and needs. Library Director Easterwood responded to comments and questions from the Library Commission regarding the Friends of the Folsom Library request.

7) Library Director's Report

Library Director Lori Easterwood reported on the following:

- The July Library Commission meeting will be canceled, so the next meeting will be held in August.
- The library planned to be closed at 5 p.m. July 3 because of the Folsom Pro Rodeo; however, the rodeo is now scheduled for Thursday, Friday and Saturday (July 4, 5 and 6), so the library will have normal hours, except closed on July 4.
- Starting July 1, the library will be suspending the Zinio Online Magazine App because it was costing nearly \$5,000 and only had 89 users.
- Library Director Easterwood accepted a position on the NorthNet Library System Executive Board.

- Library Director Easterwood became the Vice Chair of the Mountain Valley Library System Board and will be the Chair next year.
- Summer Reading Program numbers are down slightly from last year. Staff is attributing the decrease to a login issue. If a patron forgets their online username, the patron cannot reset their username without the assistance of library staff.
- The Sacramento Public Library Board approved the proposed fines and fee policy changes. At this time, Folsom is not inclined to change our fines policy.

8) **Commissioner Comments**

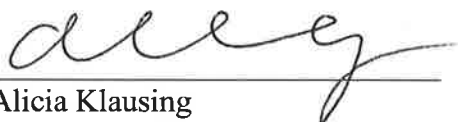
Commissioner Sessarego commented that the library does such a fabulous job serving the community and stated that Andrew Tweet's presentation was wonderful.

Commissioner Gagliardi echoed Commissioner Sessarego's comment. She is impressed at how much the library offers and wonders if the community knows about everything that goes on at the library.

Commissioner Hutto emphasized the importance of acting as ambassadors for the library and spreading the word about library programs and offerings to the community. She wondered about how well the public knows about the option of donating books to the Friends of the Folsom Library.

9) **Adjournment**

Meeting adjourned at 7:36 p.m.


Alicia Klausung
Secretary to the Library Commission