

LIBRARY COMMISSION MINUTES
Regular Meeting
August 20, 2019

1) **Call to Order**

The meeting was called to order at 6:32 p.m. by Commission Chair Hutto.

2) **Roll Call**

Present: Commissioners: Batt, Gagliardi, Hutto, Lopez, Moore, Sessarego.

Absent: Commissioners: Shannon.

3) **Approval of Minutes**

Commissioner Moore moved to approve the June 18, 2019 Minutes as written.

Commissioner Gagliardi seconded. Motion carried.

AYES: Commissioners: Batt, Gagliardi, Hutto, Lopez, Moore, Sessarego.

NOES: Commissioners: None.

ABSENT: Commissioners: Shannon.

ABSTAIN: Commissioners: None.

4) **Business from the Floor**

None.

5) **Reports & Presentations**

- a. Youth Services Librarian Amanda Perez presented the Final Report on the Summer Reading Program (SRP) 2019. 3,347 readers registered this year with the help of our 57 teen volunteers. The wide variety of scheduled programs and activities during the SRP were well attended by children, teens and adults. The Stuffed Animal Sleepover, Craftapalooza, and a Chess program were all extremely successful events held at the library. The Storywalk outside featured two different superhero picture books. This year, 25,935 books were read, and the program completion percentage was 60 percent! The three raffle winners each chose to receive a \$100.00 gift card to Palladio Cinemas. The SRP could not have been a success without our partnership with the Friends of the Folsom Library. Youth Services Librarian Perez responded to questions and comments from the Library Commission.

- b. Library Director Lori Easterwood gave an overview of the upcoming fall programming for youth, teens, and adults. Storytimes start back up in the fall; a new Bilingual Storytime in Spanish and English will be offered the first Friday of each month, and Sensory Storytimes for children with developmental delays will be introduced. Youth tutoring will be offered again on Tuesdays and Wednesdays, and Girls Who Code will start back up. To help celebrate the library's new, generously donated Bengali book collection, a Bengali Language program will discuss the history of the Bengali language and literature. Conversation Club continues for English language learners wanting to practice their English with our great team of volunteers. The next First Friday event will feature the Folsom City Zoo Sanctuary, the Local Author Series event on September 7 features author Claire Booth, and in October, local filmmaker Bill George will discuss his new film on the Transcontinental Railroad. Gardening themed programs are scheduled for the fall, including a Backyard Composting program on September 28. Guided Meditation sessions are scheduled, and a mindfulness program for students will be offered by a local teacher at the end of the school semester. Library Technician Phyllis Bulaga planned an event with Snowline Hospice; this presentation will discuss information about the tactile dementia quilt program. Library Director Easterwood responded to comments and questions from the Library Commission regarding the upcoming programs.
- c. Library Director Lori Easterwood presented the June 2019 statistics. Library Director Easterwood responded to Commissioner Hutto's question about EBSCO and Mango Languages databases. Database session usage fluctuates and usually depends on how much staff is promoting these resources in the schools.
- d. Library Director Lori Easterwood presented the July 2019 statistics. Library Director Easterwood commented about the surprising decrease in library visits this summer even though other statistics were up.
- e. Library Director Lori Easterwood presented the Year End Quarterly 2018/2019 statistics.
- f. Library Director Lori Easterwood presented the 5 Year Comparison –July 2014 through June 2019 statistics. Library Director Easterwood highlighted the “Folsom items checked out or renewed system wide” line item; this item was recently added to show the wear on materials in the collection and to help support the need for more funds in the book budget. Library Director Easterwood is pleased with the gentle trend upward of the statistics. Notable increases are items added to the collection, e-item usage, and new library cards issued. Library Director Easterwood responded to comments and questions from the Library Commission.

6) **Library Director's Report**

Library Director Lori Easterwood reported on the following:

- The library Behavior Policy for the public needs to be reviewed and updated. Specific holes in the policy need to be addressed, including cellphone usage and hygiene. The Library Commission will discuss and review the updated policy once drafted.
- The library Collection Development Policy needs to be reviewed and updated.
- A lead volunteer is needed to manage the donation drive on Community Service Day.
- Library Commission Meeting of November or of December will likely be canceled. Commissioners were asked to review their availability for these meetings.

7) Commissioner Comments

Commissioner Moore inquired about scheduling a behind the scenes tour of the library for the Library Commission, asked if there will be any future discussions on library fines, and was curious what the library can offer to the homeless population since issuing library cards requires proof of address.

Library Director Lori Easterwood will follow up on scheduling a tour of the library, responded that at this time, Folsom is not inclined to change the fines policy, and informed the commission that staff can offer temporary cards to patrons experiencing homelessness.

Commissioner Batt commented he will be absent at the next commission meeting.

Commissioner Gagliardi is impressed by the statistics and always blown away by all the programs and events the library offers. She loves serving on this commission.

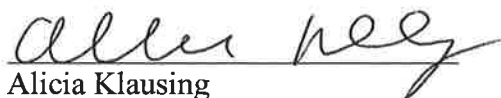
Commissioner Sessarego agreed with Commissioner Gagliardi's comments and specifically wanted to thank Youth Services Librarians Perez and Centi for the presentation and all their effort to make the Summer Reading Program such a success. Commissioner Sessarego also commented that the Friends of the Folsom Library Book Sale will be held September 13-15.

Commissioner Lopez congratulated Library Director Easterwood on accepting the Board positions mentioned at the last commission meeting. She also agreed with Commissioner Gagliardi's comments and thanked the library staff for all they do for the community.

Commissioner Hutto echoed the earlier praise about the library and stated she is delighted to be on this commission. She commented that the Summer Reading Program was exciting and engaging, and she is glad Guided Meditation sessions will continue to be offered to the community. Commissioner Hutto inquired about promoting Community Service Day in the library; she will be volunteering with Blessings in a Backpack this year.

8) Adjournment

Meeting adjourned at 7:39 p.m.



Alicia Klausing
Secretary to the Library Commission