

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**November 19, 2019**

1) **Call to Order**

The meeting was called to order at 6:30 p.m. by Commission Chair Hutto.

2) **Roll Call**

**Present:** Commissioners: Batt, Hutto, Moore, Sessarego, Shannon.

**Absent:** Commissioners: Gagliardi, Lopez.

3) **Approval of Minutes**

Commissioner Moore moved to approve the October 15, 2019 Minutes as written.  
Commissioner Batt seconded. Motion carried.

AYES: Commissioners: Batt, Hutto, Moore, Sessarego, Shannon.

NOES: Commissioners: None.

ABSENT: Commissioners: Gagliardi, Lopez.

ABSTAIN: Commissioners: None.

4) **Business from the Floor**

Two Boy Scouts asked if they could interview one of the commissioners after the meeting because they are working on a merit badge.

Commissioner Shannon volunteered to be interviewed after the meeting.

5) **Reports & Presentations**

- a. Library Director Lori Easterwood presented the October 2019 statistics. Sacramento Public Library (SPL) commented at the last partner meeting that Folsom was doing a great job. Folsom Public Library circulates over 10,000 more items than SPL's busiest branch.

6) **New Business**

- a. Library Director Lori Easterwood discussed the library closure schedule for 2020. The Library Commission asked questions and discussed closures.

## 7) Old Business

- a. Library Director Lori Easterwood presented Folsom Public Library Rules of Conduct. Library Director Easterwood mentioned that the City Attorney reviewed the document and made several edits using language for legally actionable behavior. The rules of conduct will be posted in the library and on the website. This document will be presented to patrons in violation of the policy. Library Director Easterwood responded to comments and questions from the Library Commission.
- b. Library Director Lori Easterwood presented the Collection Development Policy. Library Director Easterwood discussed the updated procedure for reconsideration of an item. Anyone dissatisfied with the decision of a reconsidered item can appeal to the City Manager. The Collection Development Policy is designed to be an online document, because there are links to the American Library Association documents. Library Director Easterwood responded to comments and questions from the Library Commission.

## 8) Library Tour

Library Director Lori Easterwood took the Library Commission and members of the public on a tour of the library.

The Library Commission Meeting resumed in the Library Meeting Room at 7:28 p.m.

## 9) Teen Liaison Report

Teen Liaison Kenzy Mohamed reported on the following:

- A guest speaker from Folsom Lake College came to the November Teen Library Council meeting.
- The Teen Retro Movie Night on November 8 featured *Back to the Future*.

Teen Liaison Mohamed responded to questions from the Library Commission.

## 10) Library Director's Report

Library Director Lori Easterwood reported on the following:

- The Library Commission Meeting of December 17, 2019 will be canceled. The next regularly scheduled meeting will be on January 21, 2020.
- We received a California State Library grant for kits focused on mental health (for both adults and children). Preparing these kits for circulation will be complicated because of all the different components to catalog in each kit.
- We are applying for a Moveable Furniture grant. The Friends of the Folsom Library has generously offered to match \$10,000 towards new furniture, if the grant is awarded.

- The Winter Reading Challenge runs December 1 through January 31.
- A Community Wellness Night with Folsom High is scheduled for December 17 from 6-8 p.m.

### 11) Commissioner Comments

Commissioner Moore thanked Library Director Easterwood for the tour.

Commissioner Shannon asked about Sensory Storytime.

Library Director Easterwood explained that Sensory Storytime meets in the Library Meeting Room with the lights dimmed for a quieter, calm setting. The program has been well received by participants and hopefully will continue to grow in attendance. Currently, this storytime is only offered once a month, but next year the format may change to a weekly series.

Commissioner Shannon suggested putting postpartum depression books and the new postpartum grant kit in the children's section of the library. Commissioner Shannon also stated that public libraries are a valuable asset for people experiencing homelessness, and we should continue to be as accepting as possible to this community.

Commissioner Hutto inquired about the Harwood Public Innovation training and the library's involvement in the 2020 Census.

Library Director Easterwood responded that staff will use this Harwood training to facilitate conversations with the community. The focus of these conversations is to learn what a community aspires to be; the library can then align the materials and programming offered to match these community objectives. Since the 2020 Census is online this year, the library is prepared for people to use the computers, and laptops will be available as backups.

### 12) Adjournment

Meeting adjourned at 7:50 p.m.



Alicia Klausing  
Secretary to the Library Commission