

LIBRARY COMMISSION MINUTES
Regular Meeting
May 15, 2018

1) Call to Order

The meeting was called to order at 6:43 p.m. by Commission Chair Hutto.

2) Roll Call

Present: Commissioners: Hutto, Oliver, Sessarego, Tripette.

Absent: Commissioners: Gagliardi, Lopez, McNeil.

3) Approval of Minutes

Commissioner Oliver moved to approve the April 17, 2018 Minutes as written.
Commissioner Sessarego seconded. Motion carried.

AYES: Commissioners: Hutto, Oliver, Sessarego, Tripette.

NOES: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: Gagliardi, Lopez, McNeil.

4) Business from the Floor

None.

5) Reports & Presentations

- a. Youth Services Librarian Debbie Centi presented information on the Summer Reading Program 2018. This year the program will run from June 1st through July 31st, and the theme is *Reading Takes You Everywhere*. A few of the special events planned include Goldilocks and the Three Sharks Puppet Show, Fenix Drum and Dance Company, and a Wild Things Animal Show. Sixty teen volunteers have signed up to help with the Summer Reading Program this year. Debbie discussed the positive results summer reading programs have on children, and how these programs can help prevent summer learning loss.
- b. City Librarian Lori Easterwood presented the April Statistics. Lori pointed out the 3% increase in items checked out or renewed. Although small, this increase is noteworthy considering the average across the United States is down. Lori also highlighted that database sessions are up 35%, which is significant.

6) New Business

- a. City Librarian Lori Easterwood reviewed the Library budget for fiscal year 2018-19. Highlights from the budget include adding a full time Library Technician and changing a part time Library

Assistant to full time. In order to continue to grow library services as the community of Folsom desires, additional staff is desperately needed. We have reached capacity; adding more events and programs becomes a challenge without more staffing. Additional staff will allow us to expand our hours on Sunday from noon - 5 p.m. to 10 a.m. - 5 p.m. A storytime will be added on Sundays, and new picture book to-go bags will be created for circulation. Lori will be presenting her budget request to the Friends of the Folsom Library in June.

7) **Library Manager Report**

City Librarian Lori Easterwood reported on the following:

- The Library's roof is being repaired, and will be completed in stages. Three stages have been completed so far.
- City Works Day is tomorrow, so Library parking will be impacted.
- Amgen Tour of California is Friday, and will also impact Library parking. Because of the impacted parking, the Library will open at 11 a.m. instead of 10 a.m. The Library Meeting Room will be used for media hospitality during the Amgen event.
- Lori discussed the different business programs Senior Lead Librarian Andrew Tweet has been coordinating. The Entrepreneur Storytime programs have been a success; and Andrew is planning a 1 Million Cups meet up. The Library now offers a more robust array of business focused programs and events for the community.
- Lori recommended taking a look at the Library's Summer Reading Program decorations. The decorations were designed and created by one of our wonderful volunteers.

8) **Commissioner Comments**

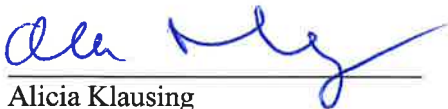
Commissioner Tripette commended the staff for the work they are doing on the budget, and applauds the Library for smart growth.

Commissioner Sessarego agreed with Commissioner Tripette's comment. She inquired about the number of full-time staff members when the Library first opened.

Commissioner Hutto commented that the additional two open hours on Sundays will be great for the community. She also asked about the number of on-calls the Library has, and how often they are used.

9) **Adjournment**

Meeting adjourned at 7:24 p.m.



Alicia Klausung
Secretary to the Library Commission