

LIBRARY COMMISSION MINUTES
Regular Meeting
October 16, 2018

1) **Call to Order**

The meeting was called to order at 6:30 p.m. by Commission Chair Hutto.

2) **Roll Call**

Present: Commissioners: Hutto, Lopez, McNeil, Oliver, Sessarego.

Absent: Commissioners: Gagliardi, Tripette.

3) **Approval of Minutes**

Commissioner Sessarego moved to approve the September 18, 2018 Minutes as written.
Commissioner Oliver seconded. Motion carried.

AYES: Commissioners: Hutto, Lopez, McNeil, Oliver, Sessarego.
NOES: Commissioners: None.
ABSTAIN: Commissioners: None.
ABSENT: Commissioners: Gagliardi, Tripette.

4) **Business from the Floor**

A member of the public inquired about the Spooky Crafts program.

5) **Reports & Presentations**

a. Library Director Lori Easterwood presented the September Statistics.

Commissioner Oliver inquired about Library fines.

Library Director Easterwood stated she will prepare a report for a future meeting to address current fines and fees. She is thinking about a "Read Down Your Fines" program, but mentioned it will first need to be approved by City Council. Library Director Easterwood explained the difference between fines and fees; fees are considered material lost, which the collection agency helps manage.

Commissioner Hutto commented that it is nice to see database sessions going up.

Library Director Easterwood highlighted the significant increase in e-items checked out compared to last year.

6) Old Business

- a. Library Director Lori Easterwood previewed Pika for the commissioners, and compared Pika (the new catalog service) to Encore (the old catalog service). Pika's layout and design looks more like a continuation of the library's website. The new catalog offers several features that make it more user-friendly.

Commissioner Oliver was concerned about whether his booklist will transfer to the new system, and Commissioner Hutto wondered if patrons would still have access to Encore. Library Director Easterwood would research and find out these details.

Commissioner Sessarego wanted to know what staff is doing to prepare the public for this change.

Library Director Easterwood mentioned that the link to preview Pika is currently on the library's website. The catalog change will be announced in the City of Folsom newsletter and on social media as we get closer to November 14. Although the new catalog looks different, it essentially works the same and should not be too complicated.

7) New Business

- a. Library Director Lori Easterwood discussed the library closure schedule for 2019. The Library Commission discussed these closures, and had no issues with the schedule.

8) Discussion Items

- a. Library Director Lori Easterwood discussed options for scheduling a Special Meeting in lieu of the canceled November and December meetings. The Library Commission discussed different options. Library Director Easterwood will keep the commission informed if a Special Meeting will be scheduled.

9) Teen Liaison Report

Teen Liaison Kaleena Benjamin reported on the following:

- The Teen Library Council (TLC) has 42 members this year, and 25-30 members consistently turn out for each meeting.
- At the October TLC meeting, Ed Fletcher presented on photojournalism for the Cal Humanities grant. He gave tips on how to write and discussed different types of writing styles.
- Retro Film night is a new program series that launched recently. *Gaslight* was the first film featured. The next film (*Casablanca*) will be a teen only event and on a Friday night (October 26).

10) Library Director's Report

Library Director Lori Easterwood reported on the following:

- Briana Zaragoza, the new Library Technician, started, and has proven to be a great addition. Her schedule will be Wednesday – Sunday, which will help with coverage on Sundays. Briana is also heading the new Sunday Storytime program.
- The November Frist Friday program is Makeover Your Leftovers.
- The Local History Program featuring James S. Russell is on October 20.
- Andrew is offering another advanced VR workshop on November 17.
- Lori Winters will be teaching gatefold card technique on November 17. The class is already full and has a waitlist.
- New public computers were installed. The city allocated money in the budget to pay for this upgrade. This needed upgrade will provide improved service to the public.

11) Commissioner Comments

Commissioner Oliver was disappointed he could not attend the *Frankenstein* presentation earlier this month.

Library Director Easterwood discussed how fascinating the program was; the presenter did a great job and the event was well attended.

Commissioner Lopez mentioned that the card class comes at a great time because pop-up cards were featured on *Shark Tank*.

Commissioner Sessarego thanked the commissioners for their service and input; this has been a great commission!

Commissioner McNeil is sad that the commission is ending. He continues to be impressed with all the ideas and all the new programs the library plans.

Commissioner Hutto stated that it has been a pleasure working with everyone, and an honor to serve on the Library Commission.

12) Adjournment

Meeting adjourned at 7:24 p.m.


Alicia Klausung
Secretary to the Library Commission