

LIBRARY COMMISSION MINUTES
Regular Meeting
July 18, 2017

1) **Call to Order**

The meeting was called to order at 6:33 p.m. by Commission Chair Leroy Tripette.

2) **Roll Call**

Present: Commissioners: Gagliardi, Hutto, Lopez, McNeil, Sessarego and Tripette.

Absent: Commissioners: Oliver.

3) **Minutes**

Commissioner Hutto moved to approve the May 16, 2017 Minutes as written.

Commissioner Lopez seconded. Motion carried.

AYES: Commissioners: Gagliardi, Hutto, Lopez, McNeil, Sessarego and Tripette.

NOES: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: Oliver.

4) **Business from the Floor**

None

5) **Reports & Presentations**

- a. Youth Services Technician Amanda Perez presented updates on the library's Summer Reading Program (SRP). So far 365 adults, 1304 children ages 5-12, 590 pre-readers and 222 teens signed up for program. Amanda is looking forward to the Rock Steady Juggling program and next week's puppet show. Tween offerings are doing well, especially chess club, the art bots drawing program and the comic book program. Also she displayed the submitted art for "draw the library of the future". Teen SRP Team has been great and very involved.
- b. Lead Senior Librarian Andrew Tweet presented information on 27/9/3 statements. 27/9/3 statements are a standard communication strategy used in the advocacy world to help get consistent messaging out to a community. He provided two examples of 27/9/3 statements about the library's electronic resources. These statements will be useful for helping the community become more aware of what the library has to offer.
- c. City Librarian Easterwood presented the May Statistics.
- d. City Librarian Easterwood presented the June Statistics.

6) Library Manager Report

City Librarian Easterwood reported on the following:

- Library Budget—4.5% total increase.
 - \$150,000 for materials (up from \$132,500).
 - \$26,000 for computer refresh.
 - Rebranding project in budget—new logo and promotion templates.
- Friends of the Library donation of \$34,500.
 - \$15,000 books.
 - Reminder that ALL programming is funded by Friends of the Library—Summer Reading especially.
 - In FY 2016/17 over \$29,000 worth of materials were added to the collection from Friends of the Library materials donations.
- Board Game update—47 games, over 226 circulations with no pieces/games lost. Adventure Packs on the way for hiking and gold panning.
- Virtual Reality equipment from State Library has arrived and is set up. Commission invited to test it out on August 5th at 1:00 p.m.
- Debbie Centi has been named Incoming Chair for the California State Summer Reading Committee.
- Community Service Day sign-up opens July 31st. The library has two projects—book cleaning and letters to the troops.
- StoryWalk, an interactive outdoor reading activity will be coming soon to the library. Library Assistant Stephany Lineback proposed and organized the project.

7) Commissioner Comments

Commissioner McNeil was impressed with the progress and the ideas that are coming up. These programs and new ideas are bringing in more and more people, keeping things fresh and taking different people's interest to heart. He stated we just need to get a little more information out there.

Commissioner Hutto asked a question regarding how the Friends of the Library generates so much money – does the community really understand what the Friends of the Library does?

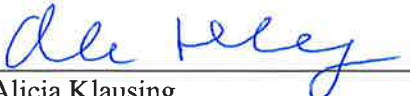
Commissioner Sessarego commented that there is a new person in charge of the bookstore, Ken Anderson. Ken took over a few months ago, and book sales are up about 25%!

Commissioner Lopez asked if the public can reserve the large meeting room and small study rooms; specifically regarding Girl Scout troops reserving the meeting rooms.

Commissioner Gagliardi commented that Folsom Cordova Unified School District has a new superintendent, Sarah Koligian. It would be nice to send a letter either from the Library or the Commission welcoming Sarah and letting her know we are interested in partnering with her.

8) Adjournment

Meeting adjourned at 7:42 pm.


Alicia Klausung
Secretary to the Library Commission