

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**November 15, 2016**

1) **Call to Order:**

The meeting was called to order at 6:32 p.m. by Commission Vice-Chair Tripette.

2) **Roll Call**

**Present:** Commissioners: Calderwood, Hutto, L'Heureux, McNeil, Sessarego, Tripette.

**Absent:** Commissioners: Oliver.

Commission Chair Oliver arrived at 6:35 p.m.

3) **Minutes**

Commissioner Hutto moved to approve the October 18, 2016 Minutes as written. Commissioner McNeil seconded the motion. Motion carried.

AYES: Commissioners: Calderwood, Hutto, L'Heureux, McNeil, Sessarego, Tripette, Oliver.  
NOES: Commissioners: None.  
ABSENT: Commissioners: None.  
ABSTAIN: Commissioners: None.

4) **Business from the Floor**

None.

5) **Reports and Presentations**

a. Monthly Statistics October 2016

Library Manager Easterwood reviewed the October 2016, statistics.

b. Library Needs Assessment Community Focus Group Questions

Library Needs Assessment Consultant Gold reviewed the results of the focus group questions with the Commission, and responded to Commissioner questions and comments.

Library Needs Assessment Consultant Gold shared the results of the survey. It ran for three weeks, had 350 respondents, and an 83% completion rate.

**6) Teen Liaison Report**

Library Teen Liaison Megna Dontha stated that she would like to see a better turnout of teens at International Games Day on Saturday, November 19, 2016, than came to the recent teen movie night.

**7) Library Manager Report**

Library Manager Easterwood reported on the following:

- Received the Grow Your NoveList usage grant for \$1,000.00.

**8) Commissioner Comments**

Commissioner Tripette thanked Consultant Gold and Library Manager Easterwood for such great information.

Commission Sessarego concurred.

Commissioner Calderwood also thanked Consultant Gold and Library Manager Easterwood and asked if a Needs Assessment report would be published.

Commissioner Calderwood stated that this would be her last meeting and she is resigning from the Library Commission.

Commissioner McNeil stated that he is looking forward to specific data from the Needs Assessment and that this is a very exciting project.

Commissioner Hutto thinks that is great that the community loves the library and is also looking forward to receiving more data on the Needs Assessment.

Commissioner Oliver stated that there will be no meeting in December; the Commission will reconvene in January. He hopes that there will be a replacement for Commissioner Calderwood.

**9) Adjournment**

Meeting adjourned at 7:45 pm.

---

Kathy Nemes  
Secretary to the Library Commission