

**LIBRARY COMMISSION MINUTES**  
**Regular Meeting**  
**February 16, 2021**

**1) Call to Order**

The meeting was called to order at 6:31 p.m. by Commission Chair Moore.

**2) Roll Call**

**Present:** Commissioners: Batt, Hutto, Jonnalagadda, Laney, Moore, Shannon, Zhang  
**Absent:** Commissioners: None.

**3) Oath of Allegiance-Library Commission**

a. Library Director Easterwood administered the Oath of Allegiance to Commissioners Hutto, Jonnalagadda, Laney, Zhang.

**4) Election of Chair and Vice Chair**

All commissioners gave brief introductions to the Library Commission before opening for nominations.

Commissioner Hutto nominated Commissioner Moore for Chair. Commissioner Batt seconded. Commissioner Moore accepted the nomination. Proposal carried.

AYES: Commissioners: Batt, Hutto, Jonnalagadda, Laney, Moore, Shannon, Zhang.  
NOES: Commissioners: None.  
ABSENT: Commissioners: None.  
ABSTAIN: Commissioners: None.

Commissioner Shannon nominated Commissioner Hutto for Vice Chair. Commissioner Hutto declined the nomination and nominated Commissioner Batt. Commissioner Shannon seconded. Commissioner Batt accepted the nomination. Proposal carried.

AYES: Commissioners: Batt, Hutto, Jonnalagadda, Laney, Moore, Shannon, Zhang.  
NOES: Commissioners: None.  
ABSENT: Commissioners: None.  
ABSTAIN: Commissioners: None.

**5) Approval of Minutes**

Commissioner Laney moved to approve the November 17, 2020 Minutes as written. Commissioner Shannon seconded. Motion carried.

AYES: Commissioners: Batt, Hutto, Jonnalagadda, Laney, Moore, Shannon, Zhang.

NOES: Commissioners: None.

ABSENT: Commissioners: None.

ABSTAIN: Commissioners: None.

**6) Business from the Floor**

None.

**7) Reports & Presentations**

a. Library Director Lori Easterwood reviewed the role and responsibilities of the Library Commission and discussed the importance of complying with the Brown Act. Topics wishing to be discussed should be given to the Chair or the Library Director, so items can be formally added to upcoming meeting agendas. Library Director Easterwood presented to the commission information about the Folsom Public Library and reviewed the 2017 Folsom Public Library Needs Assessment. Library Director Easterwood responded to comments and questions from the Library Commission.

b.,c.,d. Library Director Easterwood presented the November 2020, December 2020, and January 2021 statistics and responded to comments and questions from the Library Commission.

**8) Library Director's Report**

Library Director Lori Easterwood reported on the following:

- The Library is currently only providing Take-Out service but plans to re-open to the public on March 2. The Library will be open at 25 percent capacity, there will be a one hour limit per visitor, and masks will be required.
- The new City/Library website is set to launch on February 25.
- Library Director Easterwood will be out of the office until the beginning of April on medical leave and working from home; Andrew Tweet is in charge in her absence.

Library Director Easterwood responded to comments and questions from the Library Commission.

**9) Commissioner Comments**

Commissioner Batt welcomed the new commissioners.

Commissioner Hutto commented that the staff has done a phenomenal job with all the changes, and from what she has observed, the community has been supportive. Commissioner Hutto also welcomed the new commissioners.

Commissioner Jonnalagadda stated that he is so happy to be on the Library Commission. Commissioner Jonnalagadda mentioned that his main concerns are eBooks and the Overdrive software.

Commissioner Laney thanked everyone for the warm welcome and stated that she is looking forward to the Library opening again.

Commissioner Shannon welcomed the new commissioners.

Commissioner Zhang thanked everyone for the warm welcome and commented that the Library is a special place. Commissioner Zhang also inquired about volunteering, and if there are teen opportunities too.

Commissioner Moore thanked everyone for reelecting her as Chair. Commissioner Moore also shared that she borrowed the Story Walk idea from the Library; she will be creating a Story Walk outside on the school playground for Read Across America in March.

**10) Adjournment**

Meeting adjourned at 7:32 p.m.

A handwritten signature in black ink, appearing to read 'Alicia Klausung', written over a horizontal line.

Alicia Klausung  
Secretary to the Library Commission