

LIBRARY COMMISSION MINUTES
Regular Meeting
October 19, 2021

1) **Call to Order**

The meeting was called to order at 6:37 p.m. by Commissioner Hutto for Commission Chair Moore. Commission Chair Moore attended via videoconference and asked that Commissioner Hutto lead for her.

2) **Roll Call**

Present: Commissioners: Hutto, Jonnalagadda, Laney, Moore, Shannon.

Absent: Commissioners: Batt, Zhang.

3) **Approval of Minutes**

Commissioner Laney moved to approve the August 17, 2021 Minutes as written. Commissioner Shannon seconded. Motion carried.

AYES: Commissioners: Hutto, Jonnalagadda, Laney, Moore, Shannon.

NOES: Commissioners: None.

ABSENT: Commissioners: Batt, Zhang.

ABSTAIN: Commissioners: None.

4) **Business from the Floor**

None.

5) **Reports & Presentations**

- a. Library Director Lori Easterwood presented the monthly statistics for August 2021 and September 2021. The year-to-date percentage change comparisons look odd because of the pandemic. The current program statistics give a better idea of actual people attending programs, since last year's statistics include views online.
- b. Library Director Lori Easterwood presented the first quarter fiscal year comparisons for items checked out/renewed, library visits, and items checked out vs. eBooks checked out. Compared to a normal, pre-pandemic year, library visits are down 47 percent, but items checked out/renewed are only down 15 percent. With eBooks included, items checked out/renewed are only down six percent.

6) Library Director's Report

Library Director Lori Easterwood reported on the following:

- Kids Book Club will start back in October and will now discuss graphic novels.
- DIY Craft Boxes is a new passive program, Fridays 2-4 p.m., for children ages 6-12.
- The adult business workshops have started again, and new business/career resources will be added to the library's webpage soon.
- The Teen Library Council started, and Teen Liaisons will attend the next Library Commission Meeting.
- Two library staff members left recently, so the library will be hiring for these two positions: Library Assistant and Library Technician.
- Both the letter writing for military care packages and the library cleaning project for Community Service Day went well at the library.
- Library of Things Wi-Fi hotspots and Chromebooks are ready now and have been checking out. We will assess these items after the yearlong grant, and then decide if we will continue using them.
- The Zip Book program application for this year is due November 5.
- The Friends of the Folsom Library (Friends) book sale earned \$5,656, which was near pre-pandemic sales. The Friends' Renaissance Faire book sale (two weeks after) was also successful, and they earned a portion of the event ticket sales.
- The Friends generously donated \$40,000 to the Folsom Public Library. From this donation, \$6,500 was requested specifically for eBooks/eAudiobooks, and \$25,000 will support a children's room refresh project.

Library Director Easterwood responded to comments and questions from the Library Commission.

7) Commissioner Comments

Commissioner Jonnalagadda asked about the status of the fines presentation to city council, and he discussed items of note at the Roseville Library, including his experience attending an online public assessment session.

Library Director Easterwood responded that she hopes to schedule the fines item for a November or December meeting. The public session at Roseville is for a benchmark study similar to when Folsom Public Library did their needs assessment.

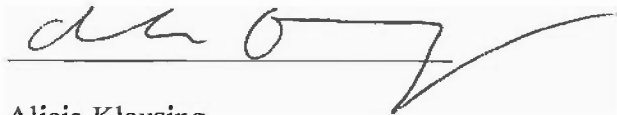
Commissioner Laney commented that she definitely wants to attend the city council meeting when Library Director Easterwood presents the fines item. She is excited about all the new programming for kids and asked if the library does school visits or library tours yet.

Library Director Easterwood responded that Youth Librarian Debbie Centi's Folsom school visits were canceled due to Covid-19 restrictions, but hopefully, she can return to the schools in February. Only private schools have scheduled library tours this year.

Commissioner Hutto inquired about donating books to the Friends. She commented that even with the ups and downs of last year, everything at the library has flowed beautifully; the library really sustained the community during the pandemic by doing what it could to remain open to serve the community.

8) **Adjournment**

Meeting adjourned at 7:22 p.m.

A handwritten signature in black ink, appearing to read 'Alicia Klausung', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Alicia Klausung
Secretary to the Library Commission